



Council Work Session - 6:15p.m.

CITY COUNCIL AGENDA

Tuesday, December 2, 2014

7:00 p.m.

**Coon Rapids City Center
Council Chambers**

Open Mic/Public Comment

Call to Order

Pledge of Allegiance

Roll Call

Adopt Agenda

Proclamations/Presentations

1. Proclaim December 2, 2014 as Boy Scout Troop 524 Day in Honor of Troop 524's 50th Anniversary

Approval of Minutes of Previous Meeting

2. Approve Minutes of November 18, 2014.
3. Approve Minutes of November 12, 2014.

Consent Agenda

4. Approve Resolution 14-16 Approving Lot Split for Thomas Boden for property located at 12221 Olive Street.
5. Approve Transfer of Tobacco License for TNT Ecig LLC at 12689 Riverdale Blvd NW, #103.
6. Adopt Resolution 14-109 Amending the Budget of Tax Increment District No. 1-13.
7. Approve Resolution 14-12, Approving a Lot Split for 10425 Jay Street.
8. Authorize Staff to Seek Two Grants from FEMA.

Reports on Previous Open Mic

9. Mr. Cosman - 3049 116th Ave NW.

Public Hearing

10. Reschedule Public Hearing to February 3, 2015 at 7:00 p.m.
11. Truth in Taxation Hearing; Consideration of 2015 Budget and Levy:
 - a. Conduct the Truth-In-Taxation hearing.
 - b. Adopt Resolution 14-107 adopting the 2015 budget.
 - c. Adopt Resolution 14-108 adopting the 2015 tax levy.

Bid Openings and Contract Awards

12. Adopt Resolution No. 15-4(9) Awarding Contract to E.H. Renner & Sons, Inc. for \$342,935.30 for Rehabilitation of Wells 8, 9, 10 and 13.

Old Business

New Business

13. Adopt Resolution No. 14-110, Amending Fees and Charges for Use of the City Center Facilities.
14. Consider Refund of Liquor License Fees for Chanticlear Pizza - 11706 Crooked Lake Blvd.
15. Adopt Resolution No. 14-106 Calling for Redemption of the Outstanding G.O. Improvement Bonds, Series 2005A.
16. Approve Proposed Revisions to the Gateway Commerce Center Final PUD.
17. 2015 Fee Revisions:
 - a. Cons. Introduction of an Ordinance to Revise Malt Liquor License Fees effective January 1, 2015; and
 - b. Set a public hearing for December 16, 2014 at 7:00 p.m. regarding the fee increases for off-sale and on-sale 3.2 malt liquor licenses.

Other Business

Adjourn



City Council Regular

1.

Meeting Date: 12/02/2014

Subject: Proclamation for Boy Scout Troop 524 50th Anniversary

From: Joan Lenzmeier, City Clerk

INTRODUCTION

Council is asked to Proclaim December 2, 2014 as Boy Scout Troop 524 Day in the City of Coon Rapids.

DISCUSSION

Boy Scout Troop 524 is celebrating its 50th Year and has asked Council to provide a Proclamation and Presentation to the Troop at the December 2, 2014 meeting.

RECOMMENDATION

Proclaim December 2, 2014 as Boy Scout Troop 524 Day in Honor of Troop 524's 50th Anniversary

Attachments

50th Anniversary



PROCLAMATION

Boy Scout Troop 524 50th Anniversary

Whereas, the City of Coon Rapids is supportive of youth community programs within the City, in particular the Scouting organizations for youth; and

Whereas, Boy Scout Troop 524 of Epiphany Church Chartered by the Father Bernard Reiser Knights of Columbus Chapter has promoted scouting values in the community for 50 years to thousands of youth; and

Whereas, Troop 524 has given service to the local Coon Rapids community including concessions and the Coon Rapids Dam concerts, volunteering with Coon Rapids Snow Flake Days, and strongly supporting Coon Rapids Heart Safe by being the first organization trained in the City; and

Whereas, Troop 524 has had 110 youth attain Scouting's highest award, the Eagle Scout Award, as well as numerous Eagle Projects in the community benefitting the regional community including the City of Coon Rapids Parks, and other community organizations such as the Alexandra House; and

Whereas, the City of Coon Rapids would like to recognize the accomplishments and cooperation received from the community service performed by Boy Scout Troop 524 over the past 50 years and congratulate Boy Scout Troop 524 on their 50th Anniversary Year.

Now, therefore, I, Tim Howe, Mayor of the City of Coon Rapids, on behalf of the Coon Rapids City Council, hereby proclaim Tuesday, December 2, 2014, as Boy Scout Troop 524 Day in the City of Coon Rapids.

Proclaimed this 2nd day of December, 2014.

Tim Howe, Mayor

Joan Lenzmeier, City Clerk



City Council Regular

2.

Meeting Date: 12/02/2014

Subject: Minutes of November 18, 2014

From: Joan Lenzmeier, City Clerk

INTRODUCTION

DISCUSSION

RECOMMENDATION

Attachments

November 18, 2014 Minutes

UNAPPROVED

COON RAPIDS CITY COUNCIL MEETING MINUTES OF NOVEMBER 18, 2014

OPEN MIC/PUBLIC COMMENT

Jeff Cosman appeared before Council and asked for more salt or sand on Crooked Lake Boulevard at 115th Avenue. He also asked Council to have staff add snow removal information to the website for residents to access including the policy and how many snowplows the City has.

Phil Rosar of 10640 Mississippi Blvd asked Council to postpone the Foley Boulevard matter until there is a workable solution that the business owners affected by the project agree to. Mayor Howe indicated that this is an item that is on the regular meeting agenda and Mr. Rosar will have an opportunity to speak at that time.

CALL TO ORDER

The second regular meeting of the Coon Rapids City Council for the month of November was called to order by Mayor Tim Howe at 7:10 p.m. on Tuesday, November 18, 2014, in the Council Chambers.

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Howe led the Council in the Pledge of Allegiance.

ROLL CALL

Members Present: Mayor Tim Howe, Councilmembers Denise Klint, Ron Manning, Paul Johnson, Jerry Koch, and Steve Wells

Members Absent: Councilmember Bruce Sanders

ADOPT AGENDA

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER JOHNSON, TO ADOPT THE AGENDA AS AMENDED REMOVING ITEM 3 FROM THE CONSENT AGENDA TO BE DISCUSSED UNDER NEW BUSINESS AS ITEM 7A; AND POSTPONING ITEM 11 TO A FUTURE COUNCIL MEETING. THE MOTION PASSED UNANIMOUSLY.

PROCLAMATIONS/PRESENTATIONS

None.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

1. NOVEMBER 5, 2014, COUNCIL MEETING

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KLINT, FOR APPROVAL OF THE MINUTES OF THE NOVEMBER 5, 2014, COUNCIL MEETING.

Councilmember Koch asked that the spelling of Mr. Rosar's name and the spelling of Mr. Demmer's name be corrected.

THE MOTION PASSED UNANIMOUSLY.

CONSENT AGENDA/INFORMATIONAL BUSINESS

2. APPROVE CHANGE ORDERS AND FINAL PAYMENT TO NORTHWEST ASPHALT, INC. FOR PROJECT 13-1
3. ~~ADOPT RESOLUTION 14-101, RESOLUTION SUPPORTING ANOKA COUNTY FEDERAL FUNDING APPLICATION FOR FOLEY BOULEVARD (CSAH 11)~~

MOTION BY COUNCILMEMBER WELLS, SECONDED BY COUNCILMEMBER JOHNSON, FOR APPROVAL OF THE CONSENT AGENDA AS AMENDED. THE MOTION PASSED UNANIMOUSLY.

REPORTS ON PREVIOUS OPEN MIC

4. OPEN MIC REPORT – DALE KOCH, 2020-127TH AVENUE NW

Mayor Howe discussed Mr. Koch's comments made during Open Mic at the November 5, 2014 Council meeting.

PUBLIC HEARING

5. PAWN AMERICA CURRENCY EXCHANGE LICENSE RENEWAL:
 - A. CONDUCT PUBLIC HEARING
 - B. CONCUR WITH THE MINNESOTA DEPARTMENT OF COMMERCE RENEWAL OF THE 2015 CURRENCY EXCHANGE LICENSE FOR PAWN AMERICA MINNESOTA, 15 COON RAPIDS BOULEVARD

The Staff report was shared with Council.

Mayor Howe opened and closed the public hearing at 7:06 p.m. since no one appeared to address the Council.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER KLINT, TO CONCUR WITH THE MINNESOTA DEPARTMENT OF COMMERCE RENEWAL OF THE 2015 CURRENCY EXCHANGE LICENSE FOR PAWN AMERICA MINNESOTA, 15 COON RAPIDS BOULEVARD. THE MOTION PASSED UNANIMOUSLY.

6. 2015 FEE REVISIONS:
- A. ADOPT AN ORDINANCE TO REVISE CERTAIN LICENSE FEES, SERVICE FEES AND RELATED CHARGES EFFECTIVE JANUARY 1, 2015
 - B. ADOPT AN ORDINANCE ESTABLISHING PERMIT AND INSPECTION FEES FOR THE BUILDING INSPECTIONS DIVISION AS AUTHORIZED BY MINNESOTA STATUTES SECTION 16B.62, SUBDIVISION 1 EFFECTIVE JANUARY 1, 2015
 - C. ADOPT RESOLUTION 14-102 ESTABLISHING CERTAIN FEES AND CHARGES EFFECTIVE JANUARY 1, 2015
 - D. ADOPT RESOLUTION 14-103 ESTABLISHING CERTAIN FEES AND CHARGES FOR USE OF CTN STUDIO FACILITIES EFFECTIVE JANUARY 1, 2015
 - E. ADOPT RESOLUTION 14-104 ESTABLISHING CERTAIN FEES AND CHARGES FOR USE OF CITY PARK FACILITIES EFFECTIVE JANUARY 1, 2015
 - F. ADOPT RESOLUTION 14-105 ESTABLISHING CERTAIN FEES AND CHARGES FOR ADULT SOFTBALL LEAGUES EFFECTIVE JANUARY 1, 2015
-

The Staff report was shared with Council.

Mayor Howe opened and closed the public hearing at 7:09 p.m. since no one appeared to address the Council.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KOCH, TO ADOPT AN ORDINANCE TO REVISE CERTAIN LICENSE FEES, SERVICE FEES AND RELATED CHARGES EFFECTIVE JANUARY 1, 2015. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT AN ORDINANCE ESTABLISHING PERMIT AND INSPECTION FEES FOR THE BUILDING INSPECTIONS DIVISION AS AUTHORIZED BY MINNESOTA STATUTES SECTION 16B.62, SUBDIVISION 1 EFFECTIVE JANUARY 1, 2015.

Councilmember Johnson asked if single-family homes required site plan reviews. Community Development Specialist Brown explained single-family homes do not require site plan reviews.

THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER MANNING, TO ADOPT RESOLUTION NO. 14-102 ESTABLISHING CERTAIN FEES AND CHARGES EFFECTIVE JANUARY 1, 2015. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER WELLS, TO RESOLUTION NO. 14-103 ESTABLISHING CERTAIN FEES AND CHARGES FOR USE OF CTN STUDIO FACILITIES EFFECTIVE JANUARY 1, 2015.

Councilmember Klint questioned what entities have taken advantage of the CTN Studio facilities. Assistant City Manager Stemwedel reported the University of St. Thomas had rented the CTN truck for their football games along with other softball and snow cross events.

Councilmember Koch asked how the CTN fees would change when compared to the 2014 fees. Assistant City Manager Stemwedel indicated all fees would remain the same except for the HD truck and DVD expense.

Mayor Howe was proud that CTN had received six different awards this year for their broadcasting.

THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER JOHNSON, TO RESOLUTION NO. 14-104 ESTABLISHING CERTAIN FEES AND CHARGES FOR USE OF CITY PARK FACILITIES EFFECTIVE JANUARY 1, 2015.

Councilmember Koch discussed the daily park rate for over and under 75 people. He questioned if the proposed rates were justifiable. Finance Director Legg discussed the warming shelter and park shelter rates in further detail with the Council. Public Works Director Himmer believed that the proposed rates addressed the amount of staff time needed to move picnic benches, trash receptacles and clean up after events in the City's parks.

Councilmember Klint agreed that the proposed rates took a significant leap for parties with more than 75 patrons.

Councilmember Johnson supported the arbitrary line that staff had drawn within the fee schedule.

Councilmember Koch suggested that a park shelter be rented out for \$75 and for larger events, two shelters may be required.

Councilmember Manning supported this recommendation.

Councilmember Klint agreed that the rates should be adjusted. She recommended that additional discussion be held regarding the picnic shelter rates.

Mayor Howe recommended that the over 75 daily rate be removed and that staff find a more equitable way to cover staff's expense. Finance Director Legg recommended that the Council take no action on this Resolution and that it be reconsidered by the Council at a meeting in December.

Councilmember Manning withdrew his motion.

Councilmember Johnson withdrew his second.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KOCH, TO POSTPONE ACTION ON RESOLUTION NO. 14-104 ESTABLISHING CERTAIN FEES AND CHARGES FOR USE OF CITY PARK FACILITIES EFFECTIVE JANUARY 1, 2015 TO A DECEMBER CITY COUNCIL MEETING. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER JOHNSON, TO RESOLUTION NO. 14-105 ESTABLISHING CERTAIN FEES AND CHARGES FOR ADULT SOFTBALL LEAGUES EFFECTIVE JANUARY 1, 2015. THE MOTION PASSED UNANIMOUSLY.

BID OPENINGS AND CONTRACT AWARDS

None.

OLD BUSINESS

None.

NEW BUSINESS

7. CONSIDER UPHOLDING BOARD OF ADJUSTMENT AND APPEAL'S DECISION TO AFFIRM \$1,000 VACANT PROPERTY MONITORING FEE FOR REGAL CAR WASH, 1521 COON RAPIDS BOULEVARD

The Staff report was shared with Council.

Eva Spirvapura, representative of the 1521 Coon Rapids Boulevard property, discussed the proposed vacant monitoring fee. She believed that the Board of Adjustment and Appeals considered no facts

when considering the fee for her property. She reported that whenever she received a violation notice the property was brought into compliance within the specific time period. She explained that in May, the property was vandalized and this took some time to rectify with the insurance company. She expressed concern with staff's management of the vacant property monitoring fee stating that at times it is assessed and at others it is not. She advised that in 2012 and 2014, the property only had two violations, which should not have led to the monitoring fee being assessed. It was noted in 2013, no violations occurred and a fee was not assessed. She recommended that the Council not uphold the Board of Adjustment and Appeal's decision.

Mayor Howe questioned how the current Ordinance was worded and if it required three violations in one year. Neighborhood Coordinator DeGrande reported that the Ordinance states that any vacant property that has been vacant for 120 days may be charged a vacant monitoring fee. As City policy, it has been determined to only change this fee for properties that required City resources. This had been determined to be properties that required three or more visits for code enforcement issues, vandalism or structural concerns. She reviewed the number of visits that staff had responded to at the property in 2014 and 2012, along with the number of citations that were issued.

Councilmember Koch thought it was unfortunate that the vacant property monitor fee had to be charged to properties year after year. He encouraged property owners to maintain their property.

Mayor Howe believed the City's current Ordinance was a tool that was used to encourage property maintenance.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER JOHNSON, TO DENY THE APPEAL OF THE BOARD OF ADJUSTMENT AND APPEAL'S DECISION TO AFFIRM \$1,000 VACANT PROPERTY MONITORING FEE FOR REGAL CAR WASH AT 1521 COON RAPIDS BOULEVARD.

Councilmember Manning discussed the history of this property and stated he would be supporting the motion.

Councilmember Klint explained the Ordinance was put in place to create guidelines for staff in monitoring properties. She believed that the monitoring of the Regal Car Wash was not done consistently and for this reason, she would support the motion.

City Attorney Brodie advised that each specific incident at the property may not have been detailed by staff. However, it was his understanding that staff spent a great deal of time monitoring vacant properties throughout the City.

Ms. Spirvapura expressed concern that the current Ordinance allowed for vacant monitoring fees to be assessed in a discretionary manner. She reported that she always brought her property into compliance within the staff allotted time period. She indicated she lives out of staff and had hired a local contractor to manage the grounds.

Councilmember Johnson indicated the local contractor was not doing a good job in maintaining the grass, and has not for several years. He believed that staff could have been more aggressive with their citations.

THE MOTION PASSED UNANIMOUSLY.

7A. ADOPT RESOLUTION 14-101, RESOLUTION SUPPORTING ANOKA COUNTY
FEDERAL FUNDING APPLICATION FOR FOLEY BOULEVARD (CSAH 11)

The Staff report was shared with Council.

Mayor Howe requested clarification on the new language that was added to the Resolution City Clerk Lenzmeier read the new language in full for the Council.

Councilmember Manning did not understand why the County was creating numerous medians. He believed if the Council did not support the proposed Resolution, the County would lower the priority on this project. He stated that with the new language he could support the Resolution. Public Works Director Himmer commented the medians offered grade separation and improved safety for the project.

Councilmember Klint could not understand why this project had become more of a priority than Hanson Boulevard. She believed that Hanson Boulevard should be completed prior to Foley Boulevard. For this reason, she recommended that the proposed Resolution of Support be denied.

City Manager Gatlin discussed the evaluation and selection process noting Foley Boulevard has had numerous accidents and intersection conflicts points. Therefore, the project received a higher priority score in the safety evaluation. If support was pulled away from this project, he did not believe that Hanson Boulevard would be considered next, but rather that the funding would move to the City of Ramsey. He reported that this Resolution was a time sensitive matter and had to be submitted by December 1st.

Councilmember Klint appreciated this clarification from staff. She questioned if the new language within the Resolution could be made less ambiguous to allow the Council to determine the location of the opening.

Mayor Howe did not believe that the Resolution of Support could be approved with contingencies.

Councilmember Koch did not believe that a lack of support for this project would speed up the County's efforts on Hanson Boulevard. He recommended that the Council move forward with the proposed project to improve safety through the proposed grade separation.

Councilmember Wells supported the Resolution with the amended language. He noted that this project has been in the works given the transit potential along Foley Boulevard. He did not

recommend that this project be held up for the overall good of the City.

Steve Calina, 9553 Foley Boulevard, explained the median was a concern to him. He stated the truck medians along Foley Boulevard would pose a challenge to the truck traffic and emergency vehicles that serviced the local businesses. He wanted to see his business grow in the community and feared that the proposed project would impact his growth potential. He cautioned the Council from supporting the proposed project as it was not business friendly.

Terry Teason, 2970 122nd Avenue, explained he has been a resident of Coon Rapids for the past 40+ years and was also a local business owner. He discussed a previous meeting he had with the County and City staff regarding a potential median along Foley Boulevard. As he understood it, the County was not willing to be flexible on the median. He expressed concern with how the industrial areas along Foley Boulevard would be impacted and the jobs that would be lost if a median were constructed.

Mayor Howe suggested the language be amended to allow for access north of the tracks at the park and ride, in addition to one other access point. Public Works Director Himmer clarified that the County was proposing to have one additional access point, along with the access to the park and ride.

Councilmember Klint feared that the plans could change and she recommended this language be further clarified.

Mr. Teason suggested an access point be aligned with the Rosar property.

Councilmember Klint understood that medians were believed to improve safety. She requested staff provide the Council with information on how medians improved safety for truck and bus traffic.

Councilmember Manning explained that the County needed federal funding in order to complete this project, which required the County to put in place medians to improve the safety along the corridor.

Phil Rosar, 10640 Mississippi Boulevard, explained he too attended the meeting with Mr. Theisen with the City and County staff. He commented did not trust the County. He discussed a report that was completed by the County on the challenges of Foley Boulevard. He clarified that the local stakeholders had no part in this study. He did not believe that the proposed project fit with the vision for the City. He believed that there was something lacking in the City's notification system as he did not hear of tonight's meeting until today.

Councilmember Klint thought that a meeting should be held with the local business owners prior to this item being approved. Public Works Director Himmer clarified that this was not a discussion on how the corridor would develop, but rather, if the City supports the County applying for federal funding. If the County was successful in receiving federal funds, final designs would be discussed in the future.

Mr. Theisen suggested the language within the Resolution of Support be amended to read: With the

condition an additional access be provided at a location(s) sufficient to preserve and permit access to the properties abutting Foley Boulevard north of the railroad tracks and to permit commercial and industrial traffic including semi-trucks and school buses.

City Manager Gatlin indicated this language was too confining. He did not believe the County would agree to this condition. Public Works Director Himmer reported that any access points would accommodate semi-truck and bus traffic.

Mr. Theisen expressed concern with the lack of say the City would have on the location of the access point and how this would impact the local businesses.

Mr. Calina indicated he was a second-generation business owner and questioned why the City would support the pedestrian friendly project. This led him to believe that the Council would be moving away from the businesses along Foley Boulevard and towards retail and residential uses.

Mr. Rosar reminded the Council that he and Dynamic were located along Foley Boulevard long before the park and ride.

Councilmember Koch suggested the Council make a recommendation to work with its local business owners on the location of the proposed median cut. He did not want to see any businesses impacted by the grade separation.

Councilmember Manning believed that the City did have the local business owner's best interests in mind. He wanted to see the Council work with the County and the business owners so as not to infringe on business operations.

Councilmember Koch discussed a previous median project completed by the County at 109th and Highway 65 and noted the grade separation had caused the closure of a convenience store.

Mayor Howe suggested the Resolution language read: with the condition that an additional access point be provided north of the railroad tracks in lieu of a solid median and that sufficient access is provided for existing commercial/industrial properties in the area. Public Works Director Himmer recommended this be changed to read: an additional curb cut that will provide sufficient access to the existing commercial/industrial properties in the area. He stated a frontage road, backage road or cross easements may be necessary in order to meet the needs of all businesses.

Councilmember Johnson believed the overpass was necessary and the County needed federal funding to complete this project. He understood that the businesses needed access and recognized that local businesses may be impacted. He recommended that conversations between the City and business owners continue at a future worksession meeting. He did not want to see the City lose the funding for this project through delays.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER MANNING, TO ADOPT RESOLUTION NO. 14-101, SUPPORTING ANOKA COUNTY

FEDERAL FUNDING APPLICATION FOR FOLEY BOULEVARD (CSAH 11) WITH THE LANGUAGE AMENDED AS FOLLOWS: WITH THE CONDITION THAT ADDITIONAL ACCESS BE PROVIDED AT LOCATION(S) NORTH OF THE RAILROAD TRACKS IN LIEU OF A SOLID MEDIAN.

Councilmember Koch asked how the City would respond if the County did not support the City's amendment. City Manager Gatlin believed that the County would support the City's amendment.

THE MOTION PASSED 6-1 (KLINT OPPOSED).

8. PROJECT 15-1, 2015 STREET RECONSTRUCTION:
 - A. ADOPT RESOLUTION NO. 15-1(3) ORDERING PREPARATION OF FEASIBILITY REPORT
 - B. ADOPT RESOLUTION NO. 15-1(6) ORDERING PREPARATION OF PLANS
-

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT RESOLUTION NO. 15-1(3) ORDERING PREPARATION OF FEASIBILITY REPORT; AND RESOLUTION NO. 15-1(6) ORDERING PREPARATION OF PLANS. THE MOTION PASSED UNANIMOUSLY.

9. PROJECT 15-2, 2015 STREET RECONSTRUCTION PROJECTS:
 - A. ADOPT RESOLUTION NO. 15-2(3) ORDERING PREPARATION OF FEASIBILITY REPORT
 - B. ADOPT RESOLUTION NO. 15-2(6) ORDERING PREPARATION OF PLANS
-

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT RESOLUTION NO. 15-2(3) ORDERING PREPARATION OF FEASIBILITY REPORT; AND RESOLUTION NO. 15-2(6) ORDERING PREPARATION OF PLANS. THE MOTION PASSED UNANIMOUSLY.

10. PROJECT 15-3, STREET RECONSTRUCTION:
 - A. ADOPT RESOLUTION NO. 15-3(3) ORDERING PREPARATION OF FEASIBILITY REPORT
 - B. ADOPT RESOLUTION NO. 15-3(6) ORDERING PREPARATION OF PLANS
-

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KOCH, TO ADOPT RESOLUTION NO. 15-3(3) ORDERING PREPARATION OF FEASIBILITY REPORT; AND RESOLUTION NO. 15-3(6) ORDERING PREPARATION OF PLANS. THE MOTION PASSED UNANIMOUSLY.

11. PLANNING CASE 14-18:
 A. APPROVE FINAL PLAT FOR GATEWAY COMMERCE CENTER 3RD
 ADDITION WITH CONDITIONS
-

This item was being postponed to a future Council meeting.

OTHER BUSINESS

Councilmember Koch commented the Senior Center parking lot was in need of attention to ensure the City's seniors had safe entrance to the building.

Councilmember Koch requested an update on the light at the Oakmont Apartments. Police Chief Wise reported the light was replaced last Thursday with a downward facing light.

Councilmember Manning stated he has received several calls regarding snow removal in cul-de-sacs. He requested this matter be discussed at a future worksession meeting.

Councilmember Klint agreed with this suggestion.

Public Works Director Himmer discussed the City's plowing routes and roadway pretreatment measures. He notes that one vehicle went down during the recent snow event.

ADJOURN

MOTION BY COUNCILMEMBER WELLS, SECONDED BY COUNCILMEMBER KOCH, TO ADJOURN THE MEETING AT 9:30 P.M. THE MOTION PASSED UNANIMOUSLY.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk



City Council Regular

3.

Meeting Date: 12/02/2014

SUBJECT: Minutes of November 12, 2014

Attachments

November 12, 2014

COON RAPIDS CITY COUNCIL MEETING MINUTES OF NOVEMBER 12, 2014

CALL TO ORDER

A special meeting of the Coon Rapids City Council was called to order by Mayor Tim Howe at 7:30 a.m. on Wednesday, November 12, 2014, in the Council Chambers.

ROLL CALL

Members Present: Mayor Tim Howe, Councilmembers Denise Klint, Ron Manning, Paul Johnson, Jerry Koch, Bruce Sanders and Steve Wells

Members Absent: None

NEW BUSINESS

1. CANVASS NOVEMBER 4, 2014 ELECTION RESULTS

The Staff report was shared with Council.

MOTION BY KLINT, SECONDED BY SANDERS TO APPROVE CANVASS FOR GENERAL ELECTION CONDUCTED NOVEMBER 4, 2014, AND DECLARE THE SUCCESSFUL CANDIDATES TO BE: JERRY KOCH FOR MAYOR; WADE DEMMER FOR WARD 3; AND BRAD JOHNSON FOR WARD 5. THE MOTION PASSED UNANIMOUSLY.

OTHER BUSINESS

None.

ADJOURN

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER KOCH, TO ADJOURN THE MEETING AT 7:45 A.M. THE MOTION PASSED UNANIMOUSLY.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk



City Council Regular

4.

Meeting Date: 12/02/2014

Subject: PC 14-16, Resolution to approve the Lot Split for Thomas Boden

From: Scott Harlicker, Planner

INTRODUCTION

The City Council is being asked to approve a resolution which formally approves a lot split for Thomas Boden (PC 14-16)

DISCUSSION

At the November 5th meeting the City Council approved a lot split for Thomas Boden. Unfortunately, the Resolution memorializing the approval was inadvertently left out of the packet.

RECOMMENDATION

Approve Resolution 14-16 Approving Lot Split for Thomas Boden for property located at 12221 Olive Street.

Attachments

Resolution 14-16(LS)

Location Map

Survey

RESOLUTION NO. PC 14-16 (L.S.)

A RESOLUTION APPROVING A LOT LINE SPLIT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COON RAPIDS

That the request for a split affecting the following described premises be and the same is hereby approved subject to the conditions, if any, hereinafter stated:

Description Existing Lot:

Lot 4, Block 1, Colleen Addition, Anoka County, Minnesota

Description of the new lots created:

Parcel 1

That part of Lot 4, Block 1, COLLEEN ADDITION, Anoka County, Minnesota lying west of the following described line:

Commencing at the most northerly northwest corner of said Lot 4; thence on an assumed bearing South 00 degrees 00 minutes 02 seconds West, along a west line of said Lot 4, 19.02 feet to a corner of said Lot 4; thence continuing South 00 degrees 00 minutes 02 seconds West 150.00 feet to the south line of said Lot 4 and said line there terminating.

Parcel 2

That part of Lot 4, Block 1, COLLEEN ADDITION, Anoka County, Minnesota lying east of the following described line:

Commencing at the most northerly northwest corner of said Lot 4; thence on an assumed bearing South 00 degrees 00 minutes 02 seconds West, along a west line of said Lot 4, 19.02 feet to a corner of said Lot 4; thence continuing South 00 degrees 00 minutes 02 seconds West 150.00 feet to the south line of said Lot 4 and said line there terminating.

Conditions:

1. All comments of the City Engineer must be addressed prior to releasing the lot split for recording.
2. Compliance with Title 11, Land Development Regulations.
3. Park dedication for the new lot be paid in the amount of \$2,000 prior to releasing the lot split for recording.

4. The Board of Adjustment and Appeals grant a variance to the required rear yard setbacks for Lot 1

Adopted this 2nd day of December, 2014

ATTEST:

Joan Lenzmeier, City Clerk

Tim Howe, Mayor

STATE OF MINNESOTA)
COUNTY OF ANOKA)ss.
CITY OF COON RAPIDS)

CERTIFICATION OF CLERK

I, the undersigned, being the duly qualified and acting City Clerk of the City of Coon Rapids, Minnesota, hereby certify that I have carefully compared the attached and foregoing Resolution with the original thereof on file in my office and the same is a full, true and complete transcript therefrom, insofar as the same relates to Planning Case 14-16.

WITNESS hand officially as such City Clerk and the corporate seal of the City of Coon Rapids this ____ day of November, 2014.

Joan Lenzmeier, City Clerk

Location Map





City Council Regular

5.

Meeting Date: 12/02/2014

Subject: Transfer of Tobacco License Ecig Cafe

From: Stephanie Lincoln, Deputy City Clerk

INTRODUCTION

City Code 5-907 requires Council action on the transfer of a tobacco license.

DISCUSSION

Tobacco license holder TNT Ecig LLC d/b/a Ecig Cafe`, 12689 Riverdale Blvd NW, is requesting the transfer of their tobacco license to a different location. TNT Ecig LLC d/b/a Ecig Cafe` is currently negotiating a new lease agreement with the owner's of 3450 124th Ave NW, #103. According to the Planning and Zoning Department, this new location is zoned appropriately for a tobacco store. Ecig Cafe` plans to move to this new location as soon as the lease is finalized. According to City Code 5-907 the transfer of a tobacco license requires approval of the City Council.

RECOMMENDATION

Approve the transfer of the tobacco license from TNT Ecig LLC d/b/a Ecig Cafe`, 12689 Riverdale Blvd NW to 3450 124th Ave NW, #103 contingent upon the receipt of the fully executed lease agreement.



City Council Regular

6.

Meeting Date: 12/02/2014

Subject: Amend TIF Budget for District 1-13

Submitted For: Sharon Legg, Finance Director

From: Sharon Legg, Finance Director

INTRODUCTION

The City Council is requested to modify the budget for Tax Increment District No. 1-13 which is expiring in 2014.

DISCUSSION

Tax Increment District No. 1-13 will expire at the end of 2014. The present budget for the district was modified in 2001 as part of the modification of the entire project area. At this time, the budget for this district should be modified to reflect historical expenditures as well as allowing for available tax increment to be used for other qualifying improvements such as street reconstruction in the project area. Because the budget for this district is not increasing, but only being reallocated, no public hearing is necessary.

RECOMMENDATION

Adopt Resolution 14-109 Amending the Budget of Tax Increment District No. 1-13.

Attachments

RS 14-109

RESOLUTION NO. 14-109

**RESOLUTION AMENDING BUDGETS OF
TAX INCREMENT DISTRICTS 1-13**

WHEREAS, tax increment districts 1-13 expire at the end of 2014; and

WHEREAS, the budgets were last modified in 2001; and

WHEREAS, the budget of this district is not increasing; therefore, a public hearing is not required.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota, to amend the budgets as follows:

TIF District 1-13

	<u>Budget</u>	<u>Amended</u>
Tax increments	8,110,301	7,000,000
Investments earnings	32,219	400,000
Other		19,300
Total Revenues	8,142,520	7,419,300
Expenditures		
Land/building acquisition	5,081,775	5,000,000
Site improvements/prep cost	405,341	405,341
Other qualifying improvements	152,000	197,990
Administrative	64,215	100,000
Total Expenditures	5,703,331	5,703,331
Interest	2,439,196	1,715,969
Total	8,142,520	7,419,300

Adopted the 2nd day of December, 2014.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk



City Council Regular

7.

Meeting Date: 12/02/2014

Subject: Approval of Lot Split for Dan Super 10425 Jay Street

Submitted For: Scott Harlicker, Planner

From: Joan Lenzmeier, City Clerk

INTRODUCTION

Council is asked to adopt Resolution 14-12, A Resolution Approving Lot Split at 10425 Jay Street.

DISCUSSION

At the October 7, 2014 City Council meeting, Council approved a Lot Split and Variances to Minimum Lot Width, Depth, and Area Requirements for 10425 Jay Street with Conditions. Unfortunately, the Resolution memorializing the approval was inadvertently left out of the packet.

RECOMMENDATION

Approve Resolution 14-12, Approving a Lot Split for 10425 Jay Street.

Attachments

Resolution 14-12

RESOLUTION NO. PC 14-12 (L.S.)

A RESOLUTION APPROVING A LOT SPLIT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COON RAPIDS

That the request for a split affecting the following described premises be and the same is hereby approved subject to the conditions, if any, hereinafter stated:

Description Existing Lot:

Lots 7-12 inclusive, Block B, Forest Park, Anoka County, Minnesota

Description of the new lots created:

Parcel A

Lots 10-12 inclusive, Block B, Forest Park Anoka County, Minnesota.

Parcel B

Lots 7-9 inclusive, Block B, Forest Park Anoka County, Minnesota.

Conditions:

1. All comments of the City Engineer must be addressed prior to releasing the lot split for recording.
2. Compliance with Title 11, Land Development Regulations.
3. Park dedication for the two lots be paid in the amount of \$2,000 per lot prior to releasing the lot split for recording.

Adopted this 2nd day of December, 2014

ATTEST:

Joan Lenzmeier, City Clerk

Tim Howe, Mayor

STATE OF MINNESOTA)
COUNTY OF ANOKA)ss.
CITY OF COON RAPIDS)

CERTIFICATION OF CLERK

I, the undersigned, being the duly qualified and acting City Clerk of the City of Coon Rapids, Minnesota, hereby certify that I have carefully compared the attached and foregoing Resolution with the original thereof on file in my office and the same is a full, true and complete transcript therefrom, insofar as the same relates to Planning Case 14-12.

WITNESS hand officially as such City Clerk and the corporate seal of the City of Coon Rapids this ____ day of December, 2014.

Joan Lenzmeier, City Clerk



City Council Regular

8.

Meeting Date: 12/02/2014

Subject: Authorization to Seek Grant for Fire Department

Submitted For: Sharon Legg, Finance Director

From: Joan Lenzmeier, City Clerk

INTRODUCTION

Staff requests authorization to submit a grant request to FEMA.

DISCUSSION

The Fire Department would like to submit grant requests as follows:

1. A \$345,000 grant to replace all existing hand held and mobile radios. The current radios are 11 years old and will no longer be serviceable starting in 2017.
2. A \$180,000 grant to install station alerting equipment in all three fire stations. With the new Anoka County CAD system, the City can now take advantage of industry standard alerting equipment which has proven to help minimize the stress of firefighters' reactions to alarm signals.

Both grants will require a 10% match and the deadline for application is December 5, 2014. Projected award dates are between March and September of 2015. Both items were discussed at budget time with staff recommendations to seek grant funding for each of the items. If both of the grants were received, matching funds in the amount of \$52,500 would be required of the City.

RECOMMENDATION

Authorize Staff to Seek Two Grants from FEMA.



City Council Regular

9.

Meeting Date: 12/02/2014

Subject: Open Mic Report - Jeff Cosman, Re: Winter Maintenance/Snowplowing

From: Tim Himmer, Public Works Director

INTRODUCTION

Mr. Cosman appeared at open mic on November 18th requesting additional winter maintenance activities on Crooked Lake Boulevard, and the posting of additional information related to the City's snowplowing policy on the website.

DISCUSSION

Mr. Cosman was requesting additional salt and/or sand application on Crooked Lake Blvd at 115th Ave. Since Crooked Lake Blvd is a County road between Northdale Blvd and Coon Rapids Blvd, this information and request was forwarded to Anoka County.

Staff will be updating the City's website with additional information related to our winter maintenance and snowplowing policies in the near future; most likely through the development of the updated website that is currently underway. This information is also available at the City's Public Works facility, and a snowplow hotline has been established for the latest information on plowing activities. Residents can access this line by calling the main Public Works phone number at 763-767-6462.

Additionally, staff will be meeting with the City Council in work session early in 2015 to review the current policies and procedures.

RECOMMENDATION

This memo has been developed in response to an open mic comment, and is being provided for informational purposes.



City Council Regular

10.

Meeting Date: 12/02/2014

Subject: Public Hearing for Thousand Oak IV Townhomes Association Housing Improvement Area
Continued

Submitted For: David Brodie, City Attorney

From: Kim Reid, Administrative Legal Assistant

INTRODUCTION

On October 7, 2014 City Council accepted a petition from Thousand Oaks IV Townhomes Association and ordered a public hearing for December 2, 2014 at 7:00 p.m.

DISCUSSION

The Thousand Oaks IV Townhomes Association is asking the City to assist in making repairs to the units by financing the project. The City would be repaid through a special assessment against the units. In order to go through this process, the Association must provide their financial records to the City. The Association hired Capital Property Management Company to help them with this process. City Staff was notified by Capital Management on Tuesday, November 18, 2014 that they were not able to provide the Association's financial statements in time and therefore would need to postpone the public hearing.

RECOMMENDATION

Reschedule Public Hearing to February 3, 2015 at 7:00 p.m.



City Council Regular

11.

Meeting Date: 12/02/2014

Subject: Truth-In-Taxation Hearing and Adoption of 2015 Budget and Tax Levy

From: Sharon Legg, Finance Director

INTRODUCTION

The City Council needs to hold the Truth-In-Taxation (TNT) hearing and consider adoption of the 2015 budget and tax levy.

DISCUSSION

As you know, the budget was discussed at a work session on August 13. A preliminary levy was certified to the County. December 2 was set as the Truth in Taxation public meeting at which the proposed budget for taxes payable year 2015 must be presented and discussed. The public must be given a reasonable amount of time to comment on the proposed property tax levy and budget and to ask questions. Staff is prepared to make a short budget presentation.

After the public hearing, resolutions adopting the budget and the tax levy are included for adoption.

RECOMMENDATION

Truth in Taxation Hearing; Consideration of 2015 Budget and Levy:

- a. Conduct the Truth-In-Taxation hearing.
- b. Adopt Resolution 14-107 adopting the 2015 budget.
- c. Adopt Resolution 14-108 adopting the 2015 tax levy.

Attachments

RS 14-107

RS 14-108

RESOLUTION NO. 14-107

RESOLUTION ADOPTING THE 2015 BUDGET

WHEREAS, the City Charter requires the City Manager to prepare a budget for all funds of the City; and

WHEREAS, the City Manager's proposed budget was presented to the City Council on August 6, 2014, well before the Charter requirement of the first meeting in September; and

WHEREAS, a tax levy for debt service payable February 1, 2015 for the G.O. Park Bonds has been included in the revenues; and

WHEREAS, the 2015 proposed budget was discussed at the Truth-In-Taxation hearing on December 2, 2014; and

WHEREAS, requested modifications to the budget were made; and

NOW, THEREFORE, BE IT RESOLVED that the Coon Rapids City Council hereby adopts the 2015 budget as presented, a summary of which follows:

REVENUES

General Fund

General Property Taxes	\$18,560,853
Licenses and Permits	1,829,932
Fines and Forfeitures	387,000
Investment Income	178,000
Intergovernmental	2,047,070
Charges from Current Services	1,936,800
Other	3,607,487
Total General Fund Revenues	28,547,142
Transfer from Other Funds	53,185

Total General Fund Revenues including Transfers	28,600,327
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Other Funds

Special Revenue Funds	2,212,083
Debt Service Funds	5,433,560
Capital Project Funds	4,281,443
Enterprise Funds	16,545,596
Internal Service Funds	198,000
Total Other Funds	28,670,682

Other Financing Sources

Bond Proceeds	6,700,000
Transfers from Other Funds	<u>5,053,597</u>
Total Revenues and Other Sources	<u>\$69,024,606</u>

EXPENDITURES

General Fund

General Government	3,996,571
Public Safety	14,210,742
Community Services	488,165
Community Development	2,041,044
Maintenance Services	7,072,369

Total General Fund Expenditures	27,808,891
Transfer to Other Funds	680,000

Total General Fund Expenditures including Transfers	28,488,891
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Other Funds

Special Revenue	2,028,348
Debt Service	3,083,026
Capital Project	10,992,614
Enterprise	16,271,960
Internal Service Funds	1,186,200

Total Other Funds	33,562,148
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Transfers to Other Funds	<u>4,426,782</u>
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Total Expenditures and Transfers	<u>\$66,477,821</u>
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Adopted by the Coon Rapids City Council this 2th day of December, 2014.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk

RESOLUTION NO. 14-108

**RESOLUTION ESTABLISHING 2015 TAX LEVY FOR
THE CITY OF COON RAPIDS**

WHEREAS, the Legislature of the State of Minnesota has enacted legislation providing for City certification of a final 2015 property tax levy prior to December 28, 2014; and

WHEREAS, the City Council has reviewed and adopted the 2015 budget and reviewed the tax levy as proposed by the City Manager; and

WHEREAS, the City held a truth-in-taxation public hearing on the levy on December 2, 2014; and

WHEREAS, a special election was held on November 5, 2013 in which the electorate authorized general obligation bonds to finance a \$17.4 million parks, open space and trail system project; and

WHEREAS, the payable 2015 tax levy will include \$1,211,847 for the debt service payment anticipated to be made on August 1, 2015; and

NOW, THEREFORE, BE IT RESOLVED that the amounts listed below are given final certification for collection with payable 2015 taxes:

<u>City Wide Levies</u>	
General Fund	\$18,560,853
Capital Projects	2,104,100
Debt Service	
Special Assessment levy against city property	20,000
Bonds of 2008 (2008 Construction)	144,280
Bonds of 2010	189,750
Bonds of 2013A	263,510
Bonds of 2013 B	207,215
Bonds of 2014	327,500
EDA Lease Revenue Bonds	990,485
Equipment Certificates of 2010	66,150
Equipment Certificates of 2012 (10 years)	100,000
Equipment Certificates of 2014	75,000
G.O. Park Bonds	1,211,847
 TOTAL CITY WIDE LEVY	 24,260,690
 HRA Levy	 <u>725,000</u>
 TOTAL	 <u>\$24,985,690</u>

BE IT FURTHER RESOLVED that the City Council cancel levies of \$77,018 for the G.O. Improvement Bonds of 2005 and \$2,745 of the G.O. Improvement Bonds of 2010 due there being sufficient funds available to pay debt service..

Adopted by the Coon Rapids City Council this 2th day of December, 2014.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk



City Council Regular

12.

Meeting Date: 12/02/2014

Subject: Contract Award for Project 15-4 - 2015 Well Rehabilitation Program

Submitted For: Tim Himmer, Public Works Director **From:** Cher Ridout, Admin Secretary II

INTRODUCTION

As part of the City's Water System Master Plan, Wells 8, 9, 10 and 13 are scheduled for rehabilitation in 2015. On October 21, 2014, City Council approved plans and specifications and ordered the advertisement for bids for well rehabilitation. Council is now requested to consider a contract award for the project.

DISCUSSION

On August 19, 2014, Council retained Progressive Consulting Engineers, Inc. (PCE) for design and construction services for rehabilitation of Wells 8, 9, 10, and 13. The wells are located north of Northdale Boulevard between Foley Boulevard and University Avenue (see attached map). The four wells were last inspected in detail in 2003 and are in need of repair. Two of the wells are scheduled for complete pump replacement due to age and maintenance history.

The project was bid with pump and well alternates; the actual repairs will be based upon inspection and the condition of the existing pump equipment and well casings. Two bids were received on November 14, 2014 and are summarized as follows:

Contractor	Base Bid	Pump Alternate	Well Alternate	Total Bid
E.H. Renner & Sons, Inc.	\$238,976.00	\$77,959.30	\$26,000.00	\$342,935.30
Municipal Builders, Inc.	\$261,711.00	\$83,770.00	\$15,200.00	\$360,681.00
Engineer's Estimate	\$276,705.00	\$83,650.00	\$26,400.00	\$386,755.00

The base bid includes inspection and testing of the wells and equipment. All additional work under the alternates cannot be determined until the equipment has been examined by staff and the contractor. The contract includes alternates to be used only if something is discovered during the inspection that requires repair and/or replacement of the equipment. Sufficient funding has been budgeted should complete reconstruction of the wells and/or pumps be required.

Attached is a letter from PCE recommending award of contract to the low bidder, E.H. Renner & Sons. E.H. Renner & Sons has successfully completed several well projects in the City in the past. If Council awards a contract on December 2, 2014, it is anticipated construction can begin as soon as the contract documents have been executed. The project is scheduled to be completed in spring of 2015 before the high demand periods during the summer.

RECOMMENDATION

Adopt Resolution No. 15-4(9) Awarding Contract to E.H. Renner & Sons, Inc. for \$342,935.30 for Rehabilitation of Wells 8, 9, 10 and 13.

BUDGET IMPACT:

The estimated total project cost, including consulting and contracting services, is \$396,000. The 2015 budget includes \$395,000 for this project in the Water System Maintenance Enterprise Fund. To date the well rehab project has never included all the repairs referenced in the alternates section, so staff is extremely confident that this project can be completed within budget.

Attachments

Location Map

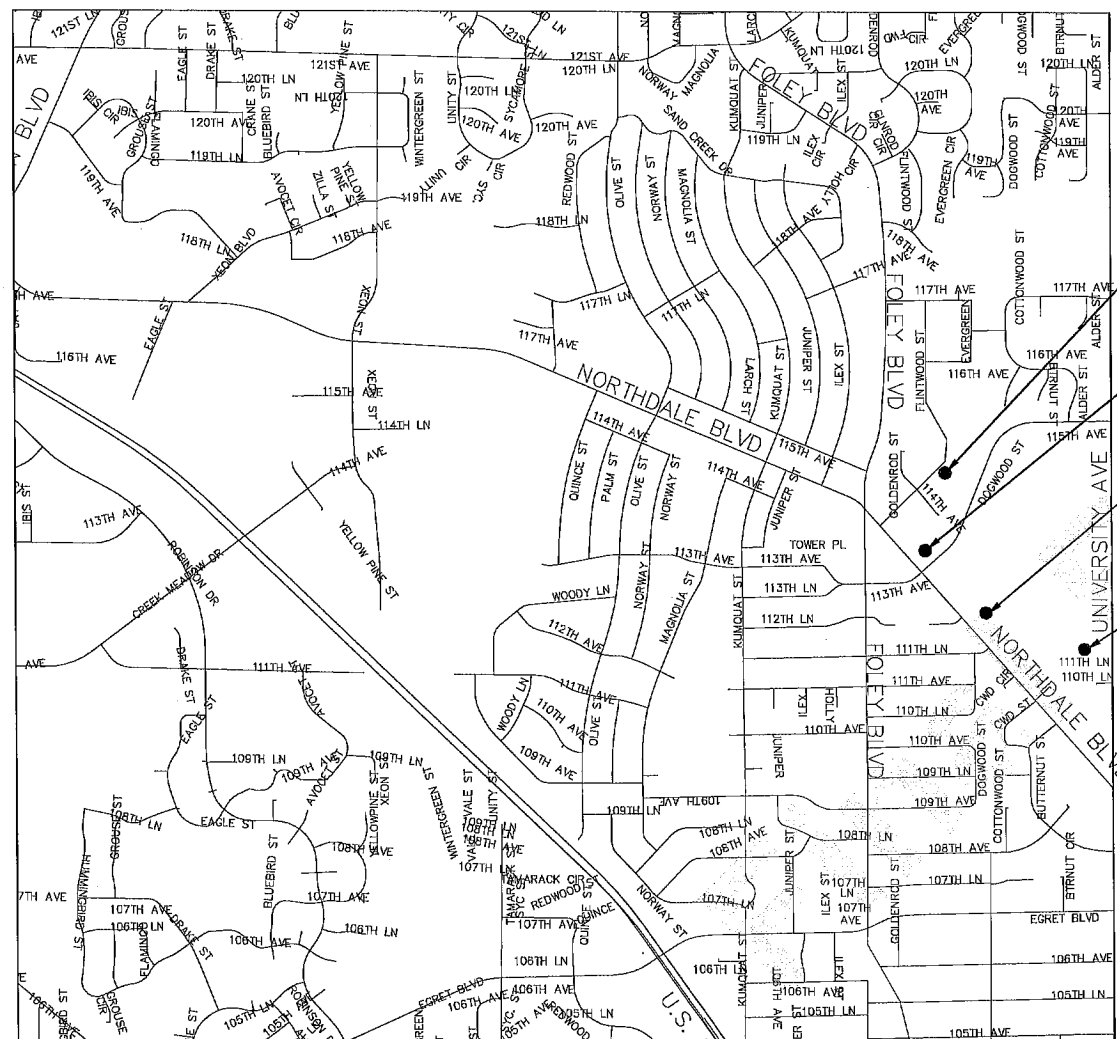
PCE Recommendation

Bid Tabulation

Resolution No. 15-4(9)

DRAWINGS FOR REHABILITATION PROJECT N RAPIDS, MINNESOTA CITY PROJECT NO. 05-4

INDEX



- WELL PUMPHOUSE NO. 9

WELL PUMPHOUSE NO. 8

WELL PUMPHOUSE NO. 10

—WELL PUMPHOUSE NO. 13

<u>DWG NO.</u>	<u>TITLE</u>
<u>GENERAL</u>	
GG1	PROJECT LOCATIONS AND DRAWING INDEX
08G1	WELL PUMPHOUSE 8: SITE PLAN AND WELL RECORD PLAN
09G1	WELL PUMPHOUSE 9: SITE PLAN AND WELL RECORD PLAN
10G1	WELL PUMPHOUSE 10: SITE PLAN AND WELL RECORD PLAN
13G1	WELL PUMPHOUSE 13: SITE PLAN AND WELL RECORD PLAN
<u>PROCESS</u>	
08P1	WELL PUMPHOUSE 8: PROCESS PLAN & ELEVATION
09P1	WELL PUMPHOUSE 9: PROCESS PLAN & ELEVATION
10P1	WELL PUMPHOUSE 10: PROCESS PLAN & ELEVATION
13P1	WELL PUMPHOUSE 13: PROCESS PLAN & ELEVATION
<u>ELECTRICAL</u>	
GE1	ELECTRICAL SYMBOLS AND ABBREVIATIONS
GE2	WELL 8 AND WELL 13 ELECTRICAL SCHEMATICS
GE3	WELL 9 AND WELL 10 ELECTRICAL SCHEMATICS
08E1	WELL PUMPHOUSE 8 ELECTRICAL PLAN
09E1	WELL PUMPHOUSE 9: ELECTRICAL PLAN
10E1	WELL PUMPHOUSE 10: ELECTRICAL PLAN
13E1	WELL PUMPHOUSE 13: ELECTRICAL PLAN

			I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA. SIGNATURE: _____ NAME: <u>DAVID BROWN</u> DATE: <u>10/02/2014</u> REG No: <u>23052</u>	DESIGNED: DJB	2015 WELL REHABILITATION COON RAPIDS, MN PROJECT LOCATIONS AND DRAWING INDEX	JOB NO. 14017	ISSUE A
				DRAWN: YN		DRAWING NO. GG1	
				CHECKED: DJB			
				DATE: <u>10/02/2014</u>			
A	OWNER REVIEW SET	10/02/2014					
ISSUE	DESCRIPTION	DATE					



Progressive Consulting Engineers, Inc.

6120 Earle Brown Drive, Suite 629, Minneapolis, MN 55430 ■ (763) 560-9133 ■ www.pce.com ■ FAX (763) 560-0333

November 17, 2014

Mr. Tim Himmer
Public Works Director
City of Coon Rapids
11155 Robinson Drive
Coon Rapids, MN 55433-3761

Re: 2015 Well Rehabilitation
City Project 15-4
Recommendation to Award Bid

Dear Mr. Himmer:

The bids submitted for the above referenced project are presented on the attached detailed bid tabulation and summarized in the table below. A total of two bids were submitted. Bids were received from E.H. Renner & Sons and Municipal Builders.

<u>Contractor</u>	<u>Base Bid</u>	<u>Pump Alternates</u>	<u>Well Alternates</u>	<u>Total Bids</u>
E.H. Renner & Sons	\$238,976.00	\$77,959.30	\$26,000.00	\$342,935.30
Municipal Builders	\$261,711.00	\$83,770.00	\$15,200.00	\$360,681.00
Engineer's Estimate	\$276,705.00	\$83,650.00	\$26,400.00	\$386,755.00

There were two irregularities with E.H. Renner's bid. Their bid did not include two required documents: a List of Project References and an Affidavit of Non-Collusion. E.H. Renner subsequently provided both these documents on Monday, November 17, 2014.

Although E.H. Renner's bid had two irregularities they are minor in nature and we recommend that the bid be awarded to E.H. Renner & Sons, Inc. based on the following:

1. Their submitted bid meets all bid requirements now that all documents have been received.
2. E. H. Renner & Sons, Inc. bid is the lowest bid for all base bid items and all alternate bid items.
3. E. H. Renner & Sons, Inc. is an experienced, reputable well contractor that has successfully completed multiple well related projects for the City of Coon Rapids.

We recommend that the bid be awarded for \$342,935.30 which is the total amount with all of the alternatives. Whether a specific alternative is necessary will be contingent upon the condition of the existing equipment, wells and pumps. After examining the equipment, wells and pumps, only those alternatives deemed necessary by City staff and the engineer will be



Progressive Consulting Engineers, Inc.

6120 Earle Brown Drive, Suite 629, Minneapolis, MN 55430 ■ (763) 560-9133 ■ www.pce.com ■ FAX (763) 560-0333

approved and implemented. Therefore the final contract amount will be only for the work that is completed.

Should you have any questions or concerns you would like to discuss, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, reading 'David J. Brown'. The signature is fluid and cursive, with the first name 'David' and last name 'Brown' clearly visible.

David J. Brown, P.E.
Senior Project Manager

Bid Tabulation
2015 Well Rehabilitation
Coon Rapids, MN
November 14, 2014, 10:00 A.M.

		BIDDER NAME & PHONE	
Item No.	Description	E.H. Renner (763-427-6100)	Municipal Builders, Inc. (763-421-8790)
1	Addendum No. 1 (yes/no)	Yes	Yes
2	Schedule A: Well No. 8 Total Base Items	\$ 56,323.00	\$ 66,886.00
3	Schedule A: Well No. 8 Total Pump and Pump Discharge Alternate Items	\$ 20,897.50	\$ 22,005.00
4	Schedule A: Well No. 8 Total Well Alternate Items	\$ 6,500.00	\$ 3,800.00
5	Schedule A: WII No. 8 TOTAL (Base + Alternative Items)	\$ 83,720.50	\$ 92,691.00
6	Schedule B: Well No. 9 Total Base Items	\$ 53,987.00	\$ 57,821.00
7	Schedule B: Well No. 9 Total Pump and Pump Discharge Alternate Items	\$ 21,368.50	\$ 22,675.00
8	Schedule B: Well No. 9 Total Well Alternate Items	\$ 6,500.00	\$ 3,800.00
9	Schedule B: WII No. 9 TOTAL (Base + Alternative Items)	\$ 81,855.50	\$ 84,296.00
10	Schedule C: Well No. 10 Total Base Items	\$ 56,859.00	\$ 58,162.00
11	Schedule C: Well No. 10 Total Pump and Pump Discharge Alternate Items	\$ 13,589.20	\$ 14,860.00
12	Schedule C: Well No. 10 Total Well Alternate Items	\$ 6,500.00	\$ 3,800.00
13	Schedule C: WII No. 10 TOTAL (Base + Alternative Items)	\$ 76,948.20	\$ 76,822.00
14	Schedule D: Well No. 13 Total Base Items	\$ 71,807.00	\$ 78,842.00
15	Schedule D: Well No. 13 Total Pump and Pump Discharge Alternate Items	\$ 22,104.10	\$ 24,230.00
16	Schedule D: Well No. 13 Total Well Alternate Items	\$ 6,500.00	\$ 3,800.00
17	Schedule D: WII No. 13 TOTAL (Base + Alternative Items)	\$ 100,411.10	\$ 106,872.00
18	TOTAL BASE BID ITEMS	\$ 238,976.00	\$ 261,711.00
19	TOTAL PUMP AND PUMP DISCHARGE ALTERNATE ITEMS	\$ 77,959.30	\$ 83,770.00
17	TOTAL WELL ALTERNATE ITEMS	\$ 26,000.00	\$ 15,200.00
18	TOTAL BASE BID AND ALL ALTERNATE ITEMS	\$ 342,935.30	\$ 360,681.00
20	Well Contractor Information (yes/no)	Yes	Yes
21	Bid Signed (yes/no)	Yes	Yes
22	Bidder Address	15688 Jarvis Sreet NW Elk River, MN 55330	17125 Roanoke St. NW Andover, MN 55304
23	Bid Security (yes/no)	Yes	Yes
24	Project References (yes/no)	No	Yes
25	Affidavit of Non-Collusion (yes/no)	No	Yes

Bid Tabulation
2015 Well Rehabilitation
Coon Rapids, MN
November 14, 2014, 10:00 A.M.

				Engineer		E. H. Renner		MBI	
	Description	Unit	Qty.	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
8.01	Mobilization and Demobilization. Remove and reinstall electric motor, discharge head, column, shaft, and pump.	LS	1	\$ 5,000	\$ 5,000	\$ 4,300.00	\$ 4,300.00	\$ 7,566.00	\$ 7,566.00
8.02	Shop time for cleaning and repairing pump.	HR	20	\$ 80	\$ 1,600	\$ 80.00	\$ 1,600.00	\$ 70.00	\$ 1,400.00
8.03	Sandblast and paint discharge head	LS	1	\$ 200	\$ 200	\$ 125.00	\$ 125.00	\$ 250.00	\$ 250.00
8.04	Wire brush interior surface well casing.	LS	1	\$ 2,000	\$ 2,000	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00
8.05	Videotape inspection.	LS	1	\$ 1,400	\$ 1,400	\$ 1,380.00	\$ 1,380.00	\$ 1,200.00	\$ 1,200.00
8.06	10" x 5' Sch. 40 line shaft column pipe with pipe coupling	EA	3	\$ 400	\$ 1,200	\$ 344.00	\$ 1,032.00	\$ 420.00	\$ 1,260.00
8.07	10" x 10' Sch. 40 line shaft column pipe with pipe coupling	EA	16	\$ 550	\$ 8,800	\$ 491.00	\$ 7,856.00	\$ 600.00	\$ 9,600.00
8.08	10" Sch. 40 line shaft suction pipe	EA	1	\$ 400	\$ 400	\$ 451.00	\$ 451.00	\$ 450.00	\$ 450.00
8.09	1-1/2" x 10' stainless steel line shaft	EA	16	\$ 300	\$ 4,800	\$ 255.00	\$ 4,080.00	\$ 260.00	\$ 4,160.00
8.10	1-1/2" x 5' stainless steel line shaft	EA	3	\$ 200	\$ 600	\$ 180.00	\$ 540.00	\$ 150.00	\$ 450.00
8.11	1-1/2" stainless steel line shaft coupling	EA	19	\$ 30	\$ 570	\$ 22.00	\$ 418.00	\$ 25.00	\$ 475.00
8.12	Stainless steel head shaft	EA	1	\$ 400	\$ 400	\$ 255.00	\$ 255.00	\$ 400.00	\$ 400.00
8.13	Stainless steel bowl shaft	LS	1	\$ 450	\$ 450	\$ 350.00	\$ 350.00	\$ 400.00	\$ 400.00
8.14	Rubber bearing in existing retainer	EA	19	\$ 25	\$ 475	\$ 26.00	\$ 494.00	\$ 25.00	\$ 475.00
8.15	Rehab pump bowls	LS	1	\$ 2,000	\$ 2,000	\$ 3,434.00	\$ 3,434.00	\$ 1,950.00	\$ 1,950.00
8.16	Discharge head bearing	LS	1	\$ 120	\$ 120	\$ 80.00	\$ 80.00	\$ 150.00	\$ 150.00
8.17	Replace flowmeter	LS	1	\$ 4,700	\$ 4,700	\$ 4,894.00	\$ 4,894.00	\$ 4,500.00	\$ 4,500.00
8.18	Replace well level measuring device with drawdown pressure transducer NOT USED AT THIS WELL						\$ -		\$ -
8.19	Pump discharge work	LS	1	\$ 5,000	\$ 5,000	\$ 9,541.00	\$ 9,541.00	\$ 8,350.00	\$ 8,350.00
8.20	Replace VFD	LS	1	\$ 16,900	\$ 16,900	\$ 10,313.00	\$ 10,313.00	\$ 19,750.00	\$ 19,750.00
8.21	Electrical Work	LS	1	\$ 7,500	\$ 7,500	\$ 3,580.00	\$ 3,580.00	\$ 2,500.00	\$ 2,500.00
8.22	Rehab pump motor NOT USED AT THIS WELL								
	Total Well No. 8 Base Bid				\$ 64,115		\$ 56,323.00		\$ 66,886.00
8.P1	New discharge head	LS	1	\$ 3,000	\$ 3,000	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
8.P2	Replace Bronze bearing retainer w/ rubber bearing	EA	19	\$ 150	\$ 2,850	\$ 129.00	\$ 2,451.00	\$ 105.00	\$ 1,995.00
8.P3	Replace pump bowls Manufacturer, Model, and Pump Eff.:	LS	1	\$ 5,000	\$ 5,000	\$ 6,000.00	\$ 6,000.00	\$ 7,200.00	\$ 7,200.00
8.P4	Replace well pump motor Manufacturer, Model, and Pump Eff.:	LS	1	\$ 5,800	\$ 5,800	\$ 7,842.00	\$ 7,842.00	\$ 7,600.00	\$ 7,600.00
8.P5	Sandblast and paint pump discharge piping.	LS	1	\$ 5,000	\$ 5,000	\$ 2,321.00	\$ 2,321.00	\$ 3,000.00	\$ 3,000.00
8.P6	Additional 1" PVC Sounding Pipe	LF	210			\$ 1.35	\$ 283.50	\$ 1.00	\$ 210.00
	Total Well No. 8 – Pump and Pump Discharge Alternate Bid				\$ 21,650		\$ 20,897.50		\$ 22,005.00
8.W1	Transport to and erect on the job site, a well rig with all necessary equipment, tools, and materials for bailing purposes	LS	1	\$ 3,000	\$ 3,000	\$ 2,500.00	\$ 2,500.00	\$ 1,400.00	\$ 1,400.00
8.W2	Bail accumulated material	CY	20	\$ 180	\$ 3,600	\$ 200.00	\$ 4,000.00	\$ 120.00	\$ 2,400.00
	Total Well No. 8 Alternate Bid				\$ 6,600		\$ 6,500.00		\$ 3,800.00
	TOTAL for Well No. 8				\$ 92,365		\$ 83,720.50		\$ 92,691.00

Bid Tabulation
2015 Well Rehabilitation
Coon Rapids, MN
November 14, 2014, 10:00 A.M.

				Engineer		E. H. Renner		MBI	
	Description	Unit	Qty.	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
9.01	Mobilization and Demobilization. Remove and reinstall electric motor, discharge head, column, shaft, and pump.	LS	1	\$ 5,000	\$ 5,000	\$ 4,300.00	\$ 4,300.00	\$ 7,566.00	\$ 7,566.00
9.02	Shop time for cleaning and repairing pump.	HR	20	\$ 80	\$ 1,600	\$ 80.00	\$ 1,600.00	\$ 70.00	\$ 1,400.00
9.03	Sandblast and paint discharge head	LS	1	\$ 200	\$ 200	\$ 125.00	\$ 125.00	\$ 250.00	\$ 250.00
9.04	Wire brush interior surface well casing.	LS	1	\$ 2,000	\$ 2,000	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00
9.05	Videotape inspection	LS	1	\$ 1,400	\$ 1,400	\$ 1,380.00	\$ 1,380.00	\$ 1,200.00	\$ 1,200.00
9.06	10" x 5' Sch. 40 line shaft column pipe with pipe coupling	EA	2	\$ 400	\$ 800	\$ 345.00	\$ 690.00	\$ 420.00	\$ 840.00
9.07	10" x 10' Sch. 40 line shaft column pipe with pipe coupling	EA	24	\$ 550	\$ 13,200	\$ 490.00	\$ 11,760.00	\$ 600.00	\$ 14,400.00
9.08	10" Sch. 40 line shaft suction pipe	EA	1	\$ 400	\$ 400	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00
9.09	1-1/2" x 10' stainless steel line shaft	EA	24	\$ 300	\$ 7,200	\$ 255.00	\$ 6,120.00	\$ 260.00	\$ 6,240.00
9.10	1-1/2" x 5' stainless steel line shaft	EA	2	\$ 200	\$ 400	\$ 180.00	\$ 360.00	\$ 150.00	\$ 300.00
9.11	1-1/2" stainless steel line shaft coupling	EA	26	\$ 30	\$ 780	\$ 21.00	\$ 546.00	\$ 25.00	\$ 650.00
9.12	Stainless steel head shaft	EA	1	\$ 400	\$ 400	\$ 247.00	\$ 247.00	\$ 400.00	\$ 400.00
9.13	Stainless steel bowl shaft	LS	1	\$ 450	\$ 450	\$ 350.00	\$ 350.00	\$ 400.00	\$ 400.00
9.14	Rubber bearing in existing retainer	EA	25	\$ 25	\$ 625	\$ 26.00	\$ 650.00	\$ 25.00	\$ 625.00
9.15	Rehab pump bowls	LS	1	\$ 2,000	\$ 2,000	\$ 3,434.00	\$ 3,434.00	1950	\$ 1,950.00
9.16	Discharge head bearing	LS	1	\$ 120	\$ 120	\$ 80.00	\$ 80.00	150	\$ 150.00
9.17	Replace flowmeter	LS	1	\$ 4,700	\$ 4,700	\$ 4,894.00	\$ 4,894.00	\$ 4,500.00	\$ 4,500.00
9.18	Replace well level measuring device with drawdown pressure transducer	LS	1	\$ 1,400	\$ 1,400	\$ 1,750.00	\$ 1,750.00	\$ 3,000.00	\$ 3,000.00
9.19	Pump discharge work	LS	1	\$ 5,000	\$ 5,000	\$ 9,542.00	\$ 9,542.00	\$ 8,350.00	\$ 8,350.00
9.20	Replace VFD					\$ -		\$ -	
	NOT USED AT THIS WELL								
9.21	Electrical Work	LS	1	\$ 6,500	\$ 6,500	\$ 1,723.00	\$ 1,723.00	\$ 1,100.00	\$ 1,100.00
9.22	Rehab pump motor	LS	1	\$ 2,000	\$ 2,000	\$ 2,386.00	\$ 2,386.00	\$ 2,450.00	\$ 2,450.00
	Total Well No. 9 Base Bid				\$ 56,175		\$ 53,987.00		\$ 57,821.00
9.P1	New discharge head	LS	1	\$ 3,000	\$ 3,000	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
9.P2	Replace bronze bearing retainer w/ rubber bearing	EA	25	\$ 150	\$ 3,750	\$ 129.00	\$ 3,225.00	\$ 105.00	\$ 2,625.00
9.P3	Replace pump bowls Manufacturer, Model, and Pump Eff.:	LS	1	\$ 5,000	\$ 5,000	\$ 5,648.00	\$ 5,648.00	\$ 7,200.00	\$ 7,200.00
9.P4	Replace well pump motor Manufacturer, Model, and Pump Eff.:	LS	1	\$ 5,800	\$ 5,800	\$ 7,842.00	\$ 7,842.00	\$ 7,600.00	\$ 7,600.00
9.P5	Sandblast and paint pump discharge piping.	LS	1	\$ 5,000	\$ 5,000	\$ 2,321.00	\$ 2,321.00	\$ 3,000.00	\$ 3,000.00
9.P6	Additional 1" PVC Sounding Pipe	LF	250			\$ 1.33	\$ 332.50	\$ 1.00	\$ 250.00
	Total Well No. 9 – Pump and Pump Discharge Alternate Bid				\$ 22,550		\$ 21,368.50		\$ 22,675.00
9.W1	Transport to and erect on the job site, a well rig with all necessary equipment, tools, and materials for bailing purposes	LS	1	\$ 3,000	\$ 3,000	\$ 2,500.00	\$ 2,500.00	\$ 1,400.00	\$ 1,400.00
9.W2	Bail accumulated material	CY	20	\$ 180	\$ 3,600	\$ 200.00	\$ 4,000.00	\$ 120.00	\$ 2,400.00
	Total Well No. 9 Alternate Bid				\$ 6,600		\$ 6,500.00		\$ 3,800.00
	TOTAL for Well No. 9				\$ 85,325		\$ 81,855.50		\$84,296.00

Bid Tabulation
2015 Well Rehabilitation
Coon Rapids, MN
November 14, 2014, 10:00 A.M.

				Engineer		E. H. Renner		MBI	
	Description	Unit	Qty.	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
10.01	Mobilization and Demobilization. Remove and reinstall electric motor, discharge head, column, shaft, and pump.	LS	1	\$ 5,000	\$ 5,000	\$ 4,300.00	\$ 4,300.00	\$ 7,567.00	\$ 7,567.00
10.02	Shop time for cleaning and repairing pump	HR	20	\$ 80	\$ 1,600	\$ 80.00	\$ 1,600.00	\$ 70.00	\$ 1,400.00
10.03	Sandblast and paint discharge head	LS	1	\$ 200	\$ 200	\$ 125.00	\$ 125.00	\$ 250.00	\$ 250.00
10.04	Wire brush interior surface well casing.	LS	1	\$ 2,000	\$ 2,000	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00
10.05	Videotape inspection	LS	1	\$ 1,400	\$ 1,400	\$ 1,380.00	\$ 1,380.00	\$ 1,200.00	\$ 1,200.00
10.06	10" x 5' Sch. 40 line shaft column pipe with coupling	EA	2	\$ 400	\$ 800	\$ 344.00	\$ 688.00	\$ 420.00	\$ 840.00
10.07	10" x 10' Sch. 40 line shaft column pipe with coupling	EA	23	\$ 550	\$ 12,650	\$ 491.00	\$ 11,293.00	\$ 600.00	\$ 13,800.00
10.08	10" Sch. 40 line shaft suction pipe	EA	1	\$ 400	\$ 400	\$ 451.00	\$ 451.00	\$ 450.00	\$ 450.00
10.09	1-1/2" x 10' stainless steel line shaft	EA	23	\$ 300	\$ 6,900	\$ 255.00	\$ 5,865.00	\$ 260.00	\$ 5,980.00
10.10	1-1/2" x 5' stainless steel line shaft	EA	2	\$ 200	\$ 400	\$ 180.00	\$ 360.00	\$ 150.00	\$ 300.00
10.11	1-1/2" stainless steel line shaft coupling	EA	25	\$ 30	\$ 750	\$ 22.00	\$ 550.00	\$ 25.00	\$ 625.00
10.12	Stainless steel head shaft	EA	1	\$ 400	\$ 400	\$ 255.00	\$ 255.00	\$ 400.00	\$ 400.00
10.13	Stainless steel bowl shaft	LS	1	\$ 450	\$ 450	\$ 350.00	\$ 350.00	\$ 400.00	\$ 400.00
10.14	Rubber bearing in existing retainer	EA	24	\$ 25	\$ 600	\$ 26.00	\$ 624.00	\$ 25.00	\$ 600.00
10.15	Rehab pump bowls	LS	1	\$ 5,000	\$ 5,000	\$ 3,434.00	\$ 3,434.00	\$ 1,950.00	\$ 1,950.00
10.16	Discharge head bearing	LS	1	\$ 120	\$ 120	\$ 80.00	\$ 80.00	\$ 150.00	\$ 150.00
10.17	Replace flowmeter	LS	1	\$ 4,700	\$ 4,700	\$ 4,417.00	\$ 4,417.00	\$ 4,000.00	\$ 4,000.00
10.18	Replace well level measuring device with drawdown pressure transducer	LS	1	\$ 1,400	\$ 1,400	\$ 1,729.00	\$ 1,729.00	\$ 3,000.00	\$ 3,000.00
10.19	Pump discharge work	LS	1	\$ 17,000	\$ 17,000	\$ 15,373.00	\$ 15,373.00	\$ 10,550.00	\$ 10,550.00
10.20	Replace VFD						\$ -		\$ -
	NOT USED AT THIS WELL								
10.21	Electrical Work	LS	1	\$ 6,500	\$ 6,500	\$ 1,723.00	\$ 1,723.00	\$ 1,100.00	\$ 1,100.00
10.22	Rehab pump motor	LS	1	\$ 2,000	\$ 2,000	\$ 662.00	\$ 662.00	\$ 2,000.00	\$ 2,000.00
	Total Well No. 10 Base Bid				\$ 70,270		\$ 56,859.00		\$ 58,162.00
10.P1	New discharge head	LS	1	\$ 3,000	\$ 3,000	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
10.P2	Replace bronze bearing retainer w/ rubber bearing	EA	24	\$ 150	\$ 3,600	\$ 129.00	\$ 3,096.00	\$ 105.00	\$ 2,520.00
10.P3	Replace pump bowls	LS	1	\$ 5,000	\$ 5,000	\$ 6,000.00	\$ 6,000.00	\$ 7,200.00	\$ 7,200.00
	Manufacturer, Model, and Pump Eff.:								
10.P4	Replace well pump motor						\$ -		\$ -
	Manufacturer, Model, and Pump Eff.:								
	NOT USED AT THIS WELL								
10.P5	Sandblast and paint pump discharge piping.	LS	1	\$ 5,000	\$ 5,000	\$ 2,174.00	\$ 2,174.00	\$ 2,900.00	\$ 2,900.00
10.P6	Additional 3/4" PVC Sounding Pipe.	LF	240			\$ 1.33	\$ 319.20	\$ 1.00	\$ 240.00
	Total Well No. 10 – Pump and Pump Discharge Alternate Bid				\$ 16,600		\$ 13,589.20		\$ 14,860.00
10.W1	Transport to and erect on the job site, a well rig with all necessary equipment, tools, and materials for bailing purposes	LS	1	\$ 3,000	\$ 3,000	\$ 2,500.00	\$ 2,500.00	\$ 1,400.00	\$ 1,400.00
10.W2	Bail accumulated material	CY	20	\$ 180	\$ 3,600	\$ 200.00	\$ 4,000.00	\$ 120.00	\$ 2,400.00
	Total Well No. 10 Alternate Bid				\$ 6,600		\$ 6,500.00		\$ 3,800.00
	TOTAL for Well No. 10				\$ 93,470		\$ 76,948.20		\$ 76,822.00

Bid Tabulation
2015 Well Rehabilitation
Coon Rapids, MN
November 14, 2014, 10:00 A.M.

				Engineer		E. H. Renner		MBI	
	Description	Unit	Qty.	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
13.01	Mobilization and Demobilization. Remove and reinstall electric motor, discharge head, column, shaft, and pump.	LS	1	\$ 5,000	\$ 5,000	\$ 4,300.00	\$ 4,300.00	\$ 7,567.00	\$ 7,567.00
13.02	Shop time for cleaning and repairing pump.	HR	20	\$ 80	\$ 1,600	\$ 80.00	\$ 1,600.00	\$ 70.00	\$ 1,400.00
13.03	Sandblast and paint discharge head	LS	1	\$ 200	\$ 200	\$ 125.00	\$ 125.00	\$ 250.00	\$ 250.00
13.04	Wire brush interior surface well casing.	LS	1	\$ 2,000	\$ 2,000	\$ 1,600.00	\$ 1,600.00	\$ 1,750.00	\$ 1,750.00
13.05	Videotape inspection	LS	1	\$ 1,400	\$ 1,400	\$ 1,380.00	\$ 1,380.00	\$ 1,200.00	\$ 1,200.00
13.06	8" x 5' Sch. 40 line shaft column pipe with pipe coupling	EA	2	\$ 380	\$ 760	\$ 254.00	\$ 508.00	\$ 270.00	\$ 540.00
13.07	8" x 10' Sch. 40 line shaft column pipe with pipe coupling	EA	26	\$ 500	\$ 13,000	\$ 364.00	\$ 9,464.00	\$ 400.00	\$ 10,400.00
13.08	8" Sch. 40 line shaft suction pipe	EA	1	\$ 400	\$ 400	\$ 337.00	\$ 337.00	\$ 350.00	\$ 350.00
13.09	1-1/2" x 10' stainless steel line shaft	EA	26	\$ 300	\$ 7,800	\$ 255.00	\$ 6,630.00	\$ 260.00	\$ 6,760.00
13.10	1-1/2" x 5' stainless steel line shaft	EA	2	\$ 200	\$ 400	\$ 180.00	\$ 360.00	\$ 150.00	\$ 300.00
13.11	1-1/2" stainless steel line shaft coupling	EA	28	\$ 30	\$ 840	\$ 22.00	\$ 616.00	\$ 25.00	\$ 700.00
13.12	Stainless steel head shaft	EA	1	\$ 400	\$ 400	\$ 225.00	\$ 225.00	\$ 400.00	\$ 400.00
13.13	Stainless steel bowl shaft	LS	1	\$ 450	\$ 450	\$ 350.00	\$ 350.00	\$ 400.00	\$ 400.00
13.14	Rubber bearing in existing retainer	EA	27	\$ 25	\$ 675	\$ 26.00	\$ 702.00	\$ 25.00	\$ 675.00
13.15	Rehab pump bowls	LS	1	\$ 2,000	\$ 2,000	\$ 3,500.00	\$ 3,500.00	\$ 1,950.00	\$ 1,950.00
13.16	Discharge head bearing	LS	1	\$ 120	\$ 120	\$ 350.00	\$ 350.00	\$ 150.00	\$ 150.00
13.17	Replace flowmeter	LS	1	\$ 4,700	\$ 4,700	\$ 4,994.00	\$ 4,994.00	\$ 4,500.00	\$ 4,500.00
13.18	Replace well level measuring device with drawdown pressure transducer	LS	1	\$ 1,400	\$ 1,400	\$ 1,925.00	\$ 1,925.00	\$ 3,000.00	\$ 3,000.00
13.19	Pump discharge work	LS	1	\$ 17,000	\$ 17,000	\$ 16,566.00	\$ 16,566.00	\$ 10,550.00	\$ 10,550.00
13.20	Replace VFD	LS	1	\$ 18,500	\$ 18,500	\$ 12,300.00	\$ 12,300.00	\$ 23,200.00	\$ 23,200.00
13.21	Electrical Work	LS	1	\$ 7,500	\$ 7,500	\$ 3,975.00	\$ 3,975.00	\$ 2,800.00	\$ 2,800.00
13.22	Rehab pump motor NOT USED AT THIS WELL								
	Total Well No. 13 Base Bid				\$ 86,145		\$ 71,807.00		\$ 78,842.00
13.P1	New discharge head	LS	1	\$ 3,000	\$ 3,000	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
13.P2	Replace bronze bearing retainer w/ rubber bearing	EA	27	\$ 150	\$ 4,050	\$ 173.00	\$ 4,671.00	\$ 105.00	\$ 2,835.00
13.P3	Replace pump bowls Manufacturer, Model, and Pump Eff.:	LS	1	\$ 5,000	\$ 5,000	\$ 6,500.00	\$ 6,500.00	\$ 7,200.00	\$ 7,200.00
13.P4	Replace well pump motor Manufacturer, Model, and Pump Eff.:	LS	1	\$ 5,800	\$ 5,800	\$ 6,400.00	\$ 6,400.00	\$ 9,025.00	\$ 9,025.00
13.P5	Sandblast and paint pump discharge piping.	LS	1	\$ 5,000	\$ 5,000	\$ 2,174.00	\$ 2,174.00	\$ 2,900.00	\$ 2,900.00
13.P6	Additional 3/4" PVC Sounding Pipe.	LF	270			\$ 1.33	\$ 359.10	\$ 1.00	\$ 270.00
	Total Well No. 13 – Pump and Pump Discharge Alternate Bid				\$ 22,850		\$ 22,104.10		\$ 24,230.00
13.W1	Transport to and erect on the job site, a well rig with all necessary equipment, tools, and materials for bailing purposes	LS	1	\$ 3,000	\$ 3,000	\$ 2,500.00	\$ 2,500.00	\$ 1,400.00	\$ 1,400.00
13.W2	Bail accumulated material	CY	20	\$ 180	\$ 3,600	\$ 200.00	\$ 4,000.00	\$ 120.00	\$ 2,400.00
	Total Well No. 13 Alternate Bid				\$ 6,600		\$ 6,500.00		\$ 3,800.00
	TOTAL for Well No. 13				\$ 115,595		\$ 100,411.10		\$ 106,872.00

Bid Tabulation
2015 Well Rehabilitation
Coon Rapids, MN
November 14, 2014, 10:00 A.M.

	Engineer	E. H. Renner	MBI
TOTAL Base Bid	\$ 276,705.00	\$ 238,976.00	\$ 261,711.00
TOTAL Pump and Pump Discharge Alternate Bid	\$ 83,650.00	\$ 77,959.30	\$ 83,770.00
TOTAL Well Alternate Items Bid	\$ 26,400.00	\$ 26,000.00	\$ 15,200.00
TOTAL	\$ 386,755.00	\$ 342,935.30	\$ 360,681.00

RESOLUTION NO. 15-4(9)

**(9) RESOLUTION ACCEPTING BID AND
AWARDING CONTRACT**

WHEREAS, pursuant to an advertisement for bids for the improvement of the City's water system by rehabilitation of Wells 8, 9, 10 and 13, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

<u>Contractor</u>	<u>Base Bid</u>	<u>Pump Alternates</u>	<u>Well Alternates</u>	<u>Total</u>
E.H. Renner & Sons, Inc.	\$238,976.00	\$77,959.30	\$26,000.00	\$342,935.30
Municipal Builders, Inc.	\$261,711.00	\$83,770.00	\$15,200.00	\$360,681.00

WHEREAS, it appears that E.H. Renner & Sons, Inc. of Elk River, Minnesota is the lowest responsible bidder; and

WHEREAS, the City of Coon Rapids expects to reimburse all or a portion of the project expenditures with the proceeds of debt to be incurred by the City; and

WHEREAS, this declaration is made pursuant to Section 1.103-18 of the Income Tax Regulations of the Internal Revenue Service.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota that the bid of \$342,935.30 by E.H. Renner & Sons, Inc. for Coon Rapids Improvement Project 15-4 be accepted as the lowest responsible bid.

BE IT FURTHER RESOLVED that the Mayor and City Manager are hereby authorized and directed to enter into a contract with E.H. Renner & Sons, Inc. of Elk River, Minnesota for the improvement of the City's water system by rehabilitation of Wells 8, 9, 10 and 13 according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next two lowest bidders shall be retained until a contract has been signed.

Adopted this 2nd day of December, 2014.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk



City Council Regular

13.

Meeting Date: 12/02/2014

Subject: 2015 Civic Center Fees

From: Sharon Legg, Finance Director

INTRODUCTION

Staff recommends a minor change to the City Center Facility rental fee schedule.

DISCUSSION

Presently, the Civic Center rents facilities to users of events during the year including weddings, banquets, parties, athletic group functions, etc. Staff recommends that fees adopted for 2014 remain the same for 2015 with one exception. In an effort to increase the use of the building, staff is recommending that users of the building where alcohol is being served, be required to utilize a police officer for the last four hours of the event rather than for the entire time of the event. An hourly rate of \$75 per hour is charged to cover the overtime rate of police officers. This can be cost prohibitive for some users.

In light of a proposed renovation to the outdoor space in 2015, staff anticipates the area being promoted for more week night events such as retirement parties, etc. Reducing the cost for alcohol service should make the facility more attractive to users.

Staff has discussed this with the police department staff as well as the Civic Center monitors, who will monitor the event until police officers arrive.

RECOMMENDATION

Adopt Resolution No. 14-110, Amending Fees and Charges for Use of the City Center Facilities.

Attachments

RS 14-110

RESOLUTION NO. 14-110

RESOLUTION AMENDING CERTAIN FEES AND CHARGES FOR USE OF THE CITY CENTER FACILITIES

WHEREAS, the City Center complex was built with banquet facilities allowing for the senior dining program; and

WHEREAS, these facilities will be available for public rental; and

WHEREAS, the conference rooms and other rooms will be available for public use; and

WHEREAS, it is in the best interest of the City that costs of services be borne to the extent practical by the users of those services; and

NOW, THEREFORE, BE IT RESOLVED that the following fee schedule be adopted for reservations made after January 1, 2015, for the use of the City Center facilities.

2015 Services & Fees

	<u>Mon-Thurs</u>	<u>Friday*</u>	<u>Saturday*</u>	<u>Sunday</u> <u>4 hr block</u>
Banquet Facility				
• Coon Rapids Civic, Athletic or Public	\$215	\$(1)	\$745	\$(1)
<i>Additional hourly rate if needed</i>	\$27	\$55	N/A	\$55
• Coon Rapids Resident, Coon Rapids Non-Profit or Coon Rapids Business	\$355	\$740	\$1235	\$260
<i>Additional hourly rate if needed</i>	\$45	N/A	N/A	\$65
• Non-Resident	\$410	\$860	\$1365	\$300
<i>Additional hourly rate if needed</i>	\$50	N/A	N/A	\$75
Civic Rooms A & B rental rates:				
• Coon Rapids Civic, Athletic or Public	\$100	\$165	\$550 (1)	\$120
• Coon Rapids Resident, Non-Profit or Business	\$180	\$400	\$550	\$120
• Non-Resident	\$220	\$475	\$630	\$160
<i>Additional hourly rate if more needed</i>	\$65	\$70	\$75	\$35
Training Room rental rates:				
• Coon Rapids Civic, Athletic or Public	\$40	\$75	\$115 (1)	\$40
• Coon Rapids Resident, Coon Rapids Non-Profit or Coon Rapids Business	\$75	\$100	\$115	\$40
• Non-Resident	\$90	\$115	\$135	\$48
<i>Additional hourly rate if more needed</i>	\$25	\$35	\$45	\$10

	<u>Mon-Thurs</u> <u>4 hr block</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u> <u>4 hr block</u>
Kitchen rental rates	\$75	\$75	\$80	\$75
Alcohol service				
<i>Hourly rate</i>	\$75	\$75	\$75	\$75
Auditorium Style set-up				
• Full banquet/	\$110	\$110	\$110	\$110
• One room	\$55	\$55	\$55	\$55

(1) \$55 per hour for all or portions of Civic A, B and Training, to a maximum of \$165.

- Monday –Thursday and Sunday rates are based on a 4 hour rental.
- Friday and Saturday Banquet Facilities Package prices include Civic Rooms A & B, Training Room, Kitchen, Arts & Craft Room, Conference Room 5, easel, screen, projector, microphone.
- Friday rate is based on 8 hour rental.
- Saturday rate is based on a 16 hour rental.
- Sunday is an hourly rental with a 4 hour minimum to start.

* Banquet facility cannot be split up until 6 months prior to event date.

Note: 25% discount allowed if Banquet Rooms are reserved 45 days or less from date of event.

CONFERENCE ROOMS, ARTS & CRAFTS ROOM AND RECREATION ROOM:

Rental rates:

- | | |
|--|--|
| • Coon Rapids Civic, Athletic or Public month. | No Charge up to 8 hours per
Additional hours are \$15 per hour. |
| • CR Resident, CR Non-Profit or
CR Business (Mon-Thurs) | \$40 for first 4 hours
Additional hours are \$15 per hour |
| • CR Resident, CR Non-Profit or
CR Business (Fri-Sun) | \$60 for first 4
Additional hours are \$15 per hour |
| • Non-Resident (Monday-Thursday) | \$50 for first 4 hours
Additional hours are \$15 per hour |
| • Non-Resident (Friday-Sunday) | \$75 for first 4 hours
Additional hours are \$15 per hour |

DAMAGE DEPOSIT:

- \$500 for Banquet Rooms – due 30 days prior to event
- \$250 for Civic Rooms A & B – due 30 days prior to event
- \$175 for Civic Room A or B – due 30 days prior to event
- \$75 for Training Room – due upon application
- \$50 for Conference Rooms – due upon application

EQUIPMENT RENTALS RATES (including sales tax):

• projection screen*	\$5
• white board easel*	\$5
• regular easel*	\$5
• microphone*	\$10
• slide or overhead projector*	\$5
• LCD projector, DVD/VCR player	\$50
• small TV/VCR*	\$5
• piano	\$50
• grills	\$20 each
• coffee maker*	\$10
• tablecloths (round and 8 foot)	\$4.50 each
• napkins	\$.45 each
• plates	\$0.50/item; replacement cost \$5.00/item
• coffee cups	\$0.50/item; replacement cost \$5.00/item
• goblets	\$0.50/item; replacement cost \$5.00/item
• coffee servers	\$3.00/item; replacement cost \$15.00/item
• pitchers	\$1.00/item; replacement cost \$5.00/item
• salt and pepper shakers	\$1.50/set; replacement cost \$4.00/set
• chocolate fountain	\$20.00; replacement cost \$50.00
• punch bowls	\$5.00/each; replacement cost \$40.00/item
• mirror squares	\$1.00/each; replacement cost \$5.00/item
• ice votives	\$.50/each; replacement cost \$2.00/item
• wedding chairs	\$3.50 /each; replacement cost \$55/item

*Civic, Athletic and Public exempt.

Adopted by the Coon Rapids City Council this 19th of November, 2013.

Tim Howe, Mayor

ATTEST:

Catherine M. Sorensen, City Clerk



City Council Regular

14.

Meeting Date: 12/02/2014

Subject: Consider Refund of Liquor License Fee for Chanticlear Pizza

Submitted For: Joan Lenzmeier, City Clerk

From: Joan Lenzmeier, City Clerk

INTRODUCTION

Council is asked to consider refund of 2014 liquor license fees for Chanticlear Pizza located at 11706 Crooked Lake Blvd.

DISCUSSION

As you may recall, Chanticlear Pizza has been renovating the vacant gas station site at 11706 Crooked Lake Blvd. Anticipating a fairly quick renovation and restaurant opening, Chanticlear Pizza applied for and received a Class A, On-Sale, Sunday and 2:00 a.m. liquor license in February 2014.

Unfortunately, there have been a number of delays and Chanticlear is not yet open for business in this location. Liquor license fees paid at the time of the license application were \$10,910, \$480 of which was the necessary background investigation.

Due to the unforeseen delays and inability to open the restaurant, Chanticlear has asked for a refund of the liquor license fees paid for 2014.

Chanticlear does anticipate a grand opening on December 10, 2014.

In light of the fact that Chanticlear Pizza does plan to be open most of the month of December, Staff would suggest that Council allow for a refund of 11 months worth of the license fees for a refund of \$9,561.00, rather than fully refunding the license fees paid in 2014. The \$480 investigation fee would not be refunded.

cc: Chanticlear Pizza, 11706 Crooked Lake Blvd, NW, Coon Rapids, MN 55433

RECOMMENDATION

Consider Refund of Liquor License Fees for Chanticlear Pizza - 11706 Crooked Lake Blvd.



City Council Regular

15.

Meeting Date: 12/02/2014

Subject: Prepay Bonds of 2005

Submitted For: Sharon Legg, Finance Director

From: Sharon Legg, Finance Director

INTRODUCTION

Staff recommends calling outstanding Bonds of 2005 on February 1, 2015.

DISCUSSION

G.O. Improvement Bonds, Series 2005A in the amount of \$3,820,000 were issued to finance a number of improvement projects that were assessed to benefiting properties. The bond issue also included the City's share of project costs for the street reconstruction projects built at that time. The bonds are callable on February 1, 2015. At that time there will be \$880,000 outstanding in addition to the regular principal payment for that date. Staff recommends paying the bonds off using funds available in the fund balance of that fund supplemented with the balance available from an expired bond fund for the bonds of 1999. The bonds that will be paid off early bear interest rates of 3.75 to 4.0 percent.

RECOMMENDATION

Adopt Resolution No. 14-106 Calling for Redemption of the Outstanding G.O. Improvement Bonds, Series 2005A.

Attachments

RS 14-106

RESOLUTION NO. 14-106

**RESOLUTION CALLING FOR REDEMPTION OF THE OUTSTANDING G.O.
IMPROVEMENT BONDS, SERIES 2005A**

WHEREAS, The City Council of the City of Coon Rapids, Minnesota (the "City") issued \$3,820,000 General Obligation Improvement Bonds, Series 2005A originally dated December 15, 2005; and

WHEREAS, the bonds maturing in the years 2016 through 2022 may be called for redemption and prepayment on February 1, 2015 and on any date thereafter at par and accrued interest, all as provided in the resolution of the City Council authorizing the issuance of said Bonds; and

WHEREAS, funds are now available to pay these bonds early; and

WHEREAS, the City Council deems it desirable and in the best interest of the City to call \$880,000 in principal amount of the bonds on February 1, 2015 in accordance with said resolution authorizing the issuance of said Bonds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Coon Rapids, Minnesota as follows:

- 1 That the General Obligation Improvement Bonds, Series 2005A maturing in the years 2016 through 2022 totaling \$880,000 be redeemed and prepaid on February 1, 2015 at a price of par.
- 2 The Clerk is hereby authorized and directed to mail the notice of call to each and every registered holder of the Bonds to be called for redemption. Said notice shall be in substantially the form attached hereto as Exhibit A.
- 3 The City Treasurer is hereby authorized and directed to deposit with the bank where the Bonds are payable sufficient funds to pay all principal and interest due on said Bonds as of the call date.

Adopted by the Coon Rapids City Council this 2nd day of December, 2014.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk

NOTICE OF CALL FOR REDEMPTION

TAXABLE GENERAL OBLIGATION TAX INCREMENT BONDS, SERIES 2003C

CITY OF COON RAPIDS, ANOKA COUNTY, MINNEOSTA

NOTICE IS HEREBY GIVEN that by order of the City Council of the City of Coon Rapid, Anoka County, Minnesota, there have been called for redemption and prepayment on February 1, 2011 those outstanding bonds of the City designated as Taxable General Obligation Tax Increment Bonds, Series 2003C, dated September 1, 2003, having stated maturity dates of February I in the years 2012 through 2015, both inclusive, and totaling \$1,370,000 in principal amount. The bonds are being called at a price of par, on which date all interest on said bonds will cease to accrue. Holders of the bonds hereby called for redemption are requested to present their bonds for payment, at the office of the City Finance Director of the City of Coon Rapids, Minnesota, on or before February 1, 2011.

Date: November 3,2010

BY ORDER OF THE CITY COUNCIL OF THE CITY OF COON RAPIDS



City Council Regular

16.

Meeting Date: 12/02/2014

Subject: PC 14-15 Amendment to Gateway Commerce Center PUD to allow restaurant with drive-thru instead of a bank at 1865 Gateway Drive

From: Scott Harlicker, Planner

INTRODUCTION

The applicant seeks approval to revise the Final PUD and change the use of Lot 9 from a bank with a drive thru window to a restaurant with a drive thru window. No changes to the property lines are proposed.

DISCUSSION

Proposed Changes

Conformance with the Design Guidelines

The proposed changes were compared with the Intent Statements and Guidelines. The proposed changes do not conflict with the relevant statements or guidelines. The change in land use from a bank to restaurant includes a pedestrian connection to Gateway Drive and it has minimum impact on local traffic circulation. The main access into the site is unchanged and still aligns with the driveway that provides access Holiday station Store. Specific building design guidelines will be considered at the time of site plan review.

Landscaping

The overall landscaping proposed for the site is largely consistent with the original PUD. The plan is missing two trees along the main drive between this site and the Holiday site, two trees should be added. There is additional open space with the revise plan; this provided an opportunity for additional interior landscaping. The additional landscaping includes one overstory tree and two ornamental trees.

There is a stormwater pond on the west side of Gateway Drive, adjacent to this lot, that has not been landscaped per the approved landscape plan. As the adjacent property is being developed, staff recommends that the landscaping around the pond be installed and irrigated at this time, per the approved plan, and the installation be made a condition of approval.

Signage

The approved plan included a freestanding sign for this site and is not being changed as part of the proposed amendment.

Traffic

The applicant has updated the traffic study completed for the original PUD. The update includes traffic counts for a restaurant with a drive thru in place of the bank. The study found that during the AM peak the restaurant would generate 69 more trips than the bank; during the PM peak the restaurant would generate 30 trips less than the bank, and overall daily count the restaurant would generate 663 more trips than the bank. The analysis found that the 2.9%

increase in traffic would have minimal impact on the Hanson Boulevard/Northdale Boulevard intersection.

October and November Planning Commission Meetings

At the October 16 Planning Commission meeting the Commission postponed action on this application. The Commission was concerned about incremental changes to the PUD and referenced recent amendments to allow the McDonalds restaurant and the Holiday convenience store. Given the changes that have occurred in the market over the past years, the Commission asked the applicant to incorporate this proposed amendment into an overall amendment of the entire PUD.

At the November 20 meeting the Commission Commission voted unanimously to recommended approval of the proposed amendment. The applicant did not incorporate the proposed amendment into an overall amendment of the entire PUD and asked that the Commission consider this proposed amendment on its own merits. The Commission discussed how the proposed amendment fit the overall intent of the PUD and that it was not a significant deviation from the original PUD site plan. However, even though the PUD allowed for diverse uses, they were concerned that future amendments might might overstep that threshold and require a look at the overall PUD plan.

In Planning Case 14-15, approve the proposed revisions to the Gateway Commerce Center Final PUD with the following conditions:

1. The landscaping around the stormwater pond on the north side of Gateway Drive be installed.
2. All conditions of the original PUD approval of December 18, 2007 are included in this approval.
3. Approval and execution of an amendment to the PUD Agreement.
4. The landscape plan be revised to include two additional trees along the drive aisle between this site and the Holiday store.

RECOMMENDATION

Approve Proposed Revisions to the Gateway Commerce Center Final PUD.

Attachments

Location Map

Applicant's Narrative

approved site plan

approved landscape plan

Proposed Site Plan

Proposed Grading and Landscaping Plans

Location Map





October 25, 2014

Re: PUD Amendment at the Gateway Commerce Center

Dear Coon Rapids City Council:

This letter shall serve as a 2nd request to amend the PUD use on Lot 9 of the Coon Rapids Gateway Commerce Center.

Lot 9 was approved for a Bank/Retail site use in 2007. Since that time Silverstone Realty and H&W Family **have exhausted all efforts** to attract a Bank user for this site. Our request to change Lot 9's use to a drive-thru restaurant was postponed at the October 16, 2014 planning commission meeting as the commission decided they would prefer to look at a new PUD entirely.

At this time it is **not** our intention to submit for a new PUD and instead we still request that Lot 9's use be amended to allow for a Quick Serve Restaurant use with Drive-Thru.

In 2006-2007 we spent over 1 year working with the city staff, planning commission, architectural city consultants, and the city council in order to produce a PUD that worked for both the City of Coon Rapids and H&W Family, LLLP. This process allowed for design guidelines to be created which governed the PUD and the site development. It was the intent of the PUD to allow for restaurants, drive-thru's, retail, office, gas, daycare, and medical. We have followed the guidelines for the current uses and intend to continue following them for the remaining uses.

H&W Family, LLLP has worked very hard to make sure that all the current retail/gas/restaurant buildings were built at a high quality level which is an asset to the residents of Coon Rapids. Caribou, Holiday, and McDonalds are all extremely successful at this intersection and are exceeding sales expectations. This shows that the residents of Coon Rapids are extremely happy with these uses and this development.


Our intention is to bring Coon Rapids another high end use that serves the population well. Taco Bell dominates their market and produces a high end building and business that fits the Gateway Commerce Center's development quality. Therefore our request is to amend the PUD to allow a Quick Serve Restaurant use with a drive-thru that replaces the Bank with a drive-thru. **Please also note that due to restrictions that were placed on this development by McDonalds, Taco Bell's menu is one of the only remaining menus that was not restricted.**

The current Bank use also allows for a drive thru so we feel this request is consistent with the overall PUD for the development. Taco Bell will purchase Lot 9 and has a similar site design to the Bank layout.

Please feel free to contact the development team with any questions and thanks for your support.

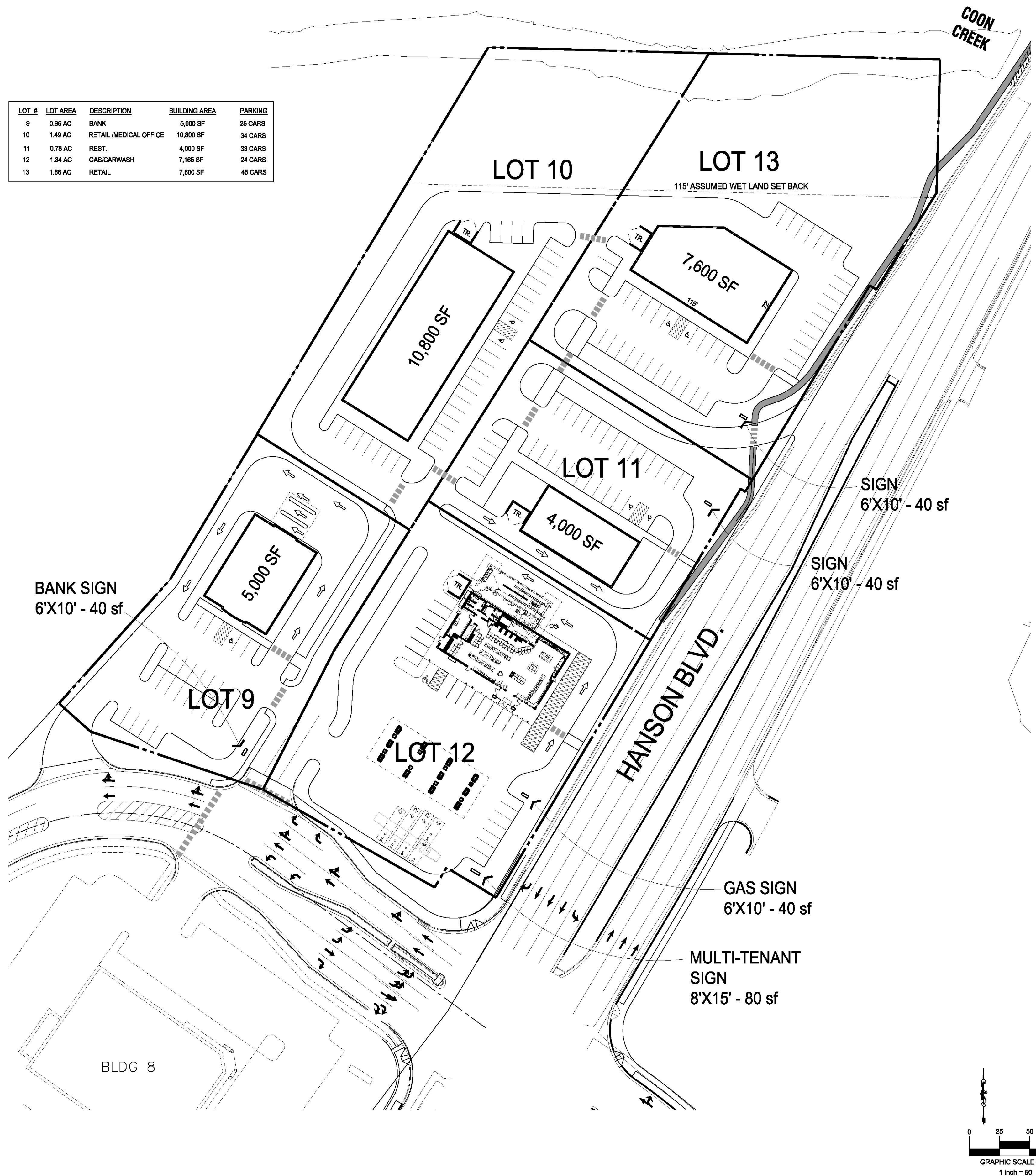
Best Regards,

Jonathan Adam
Silverstone Realty
7955 Stone Creek Dr. Unit 130
Chanhassen MN 55317
(952) 856-6231
Jadam@silverstonemn.com


William O. Cooley, M/M of GP
H & W Family LLLP
16216 Ice Circle Drive
Wayzata, MN 55391
(561) 758-8787
cool3003@bellsouth.net

**ARCHITECTURAL
CONSORTIUM L.L.C.**

901 North Third Street, Suite 220 612-436-4030
Minneapolis, MN 55401 Fax 612-692-9960



Mark Revision / Issue Date

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly licensed Architect under the laws of the State of Minnesota.

Printed Name: Kathy L. Anderson

Signature: _____
Date: _____ License #: _____

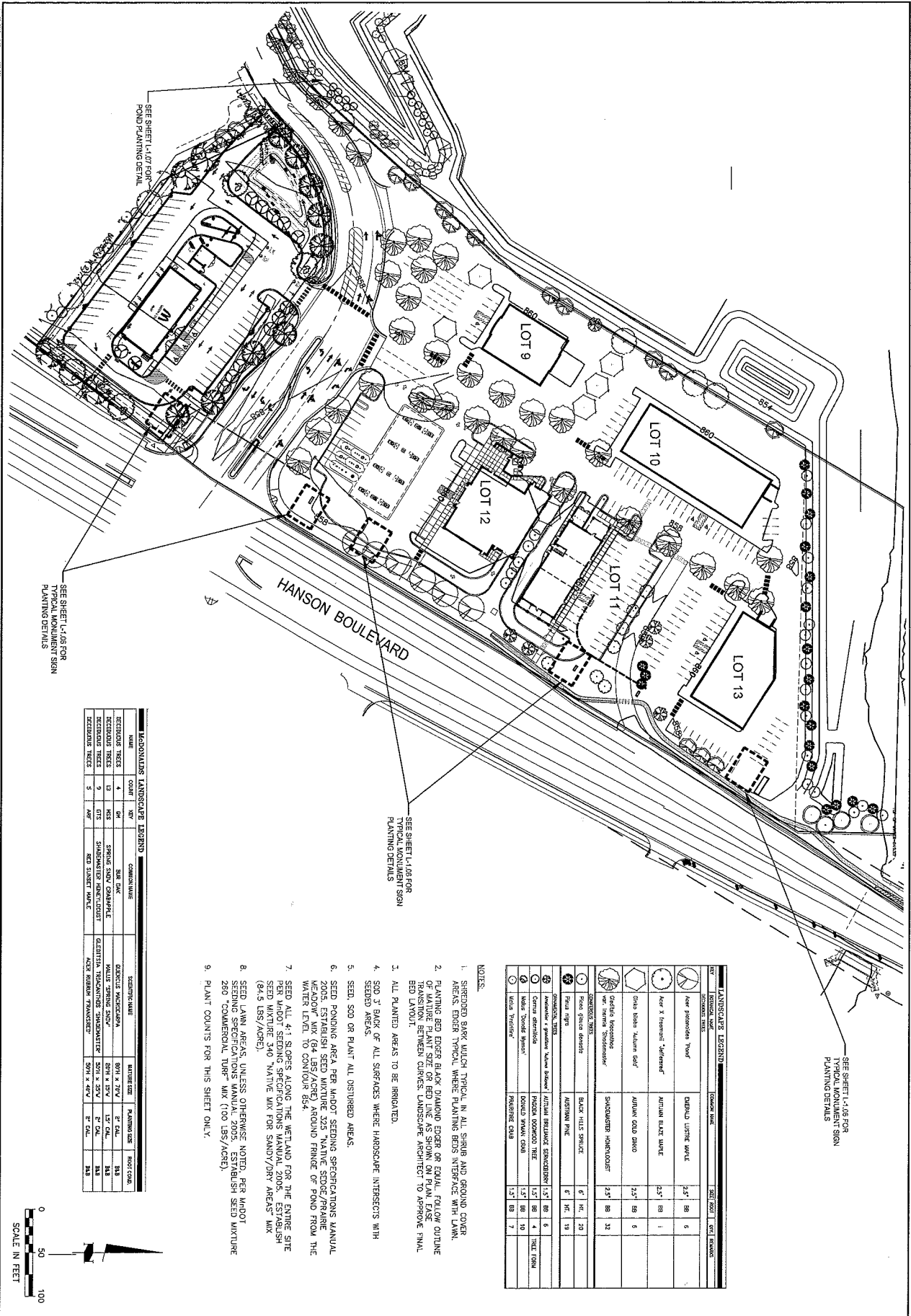
**GATEWAY
COMMERCE
CENTER**

HANSON BLVD. & HWY. 10
COON RAPIDS, MN

**ENLARGED SITE
PLAN**

PROJECT NUMBER: 04-1019-01
ISSUED DATE: 05-21-09
DRAWN BY: BL
CHECKED BY: KA

A1.2



LANDSCAPE LEGEND									
NAME	COUNT	SYMBOL	COMMON NAME	PLANTING DATE	PLANTING SIZE	MOIST. CODE	PLANTING DATE	PLANTING SIZE	MOIST. CODE
DECIDUOUS TREES	4	SM	SM. D.C.	2005	2" CAL.	SM	2005	2" CAL.	SM
DECIDUOUS TREES	10	MS	SPRING BURNING CANYON	2005	2" CAL.	MS	2005	2" CAL.	MS
DECIDUOUS TREES	9	MS	SHADY BURNING CANYON	2005	2" CAL.	MS	2005	2" CAL.	MS
DECIDUOUS TREES	3	MS	RED BURNING CANYON	2005	2" CAL.	MS	2005	2" CAL.	MS

- NOTES:
1. SHEDDED BARK MULCH TYPICAL IN ALL SHRUB AND GROUND COVER AREAS. EXCEPT WHERE PLANTING BEDS INTERSECT WITH LAWN.
 2. PLANTING BED EDGES BLACK DIAMOND EDGES OR EQUAL. FOLLOW OUTLINE OF PLANTING BED SIZE OR RED LINE AS SHOWN ON PLAN. EXCEPT FOR PLANTING BEDS BETWEEN CURVES. LANDSCAPE ARCHITECT TO APPROVE FINAL BED LAYOUT.
 3. ALL PLANTED AREAS TO BE IRRIGATED.
 4. 500' RADIUS OF ALL SURFACES WHERE HARDSCAPE INTERSECTS WITH SEED AREAS.
 5. SEED, 500' OR PLANT ALL DISTURBED AREAS.
 6. SEED PONDING AREA PER MNDOT SEEDING SPECIFICATIONS MANUAL 2005. ESTABLISH SEED MIXTURE 325 NATIVE SEED/PRAIRIE MEADOW MIX (84 LBS/ACRE) AROUND FRINGE OF POND FROM THE WATER LEVEL TO CONTOUR 854.
 7. SEED ALL 4:1 SLOPES ALONG THE WETLAND FOR THE ENTIRE SITE PER MNDOT SEEDING SPECIFICATIONS MANUAL 2005. ESTABLISH SEED MIXTURE 340 NATIVE MIX FOR SANDY/DRY AREAS MIX (84 LBS/ACRE).
 8. SEED LAWN AREAS, UNLESS OTHERWISE NOTED. PER MNDOT SEEDING SPECIFICATIONS MANUAL 2005. ESTABLISH SEED MIXTURE 260 "COMMERICAL TURF" MIX (100 LBS/ACRE).
 9. PLANT COUNTS FOR THIS SHEET ONLY.

LANDSCAPE LEGEND									
SYMBOL	COMMON NAME	PLANTING DATE	PLANTING SIZE	MOIST. CODE	PLANTING DATE	PLANTING SIZE	MOIST. CODE	PLANTING DATE	PLANTING SIZE
1	Deciduous Trees	2005	2" CAL.	SM	2005	2" CAL.	SM	2005	2" CAL.
2	Deciduous Trees	2005	2" CAL.	MS	2005	2" CAL.	MS	2005	2" CAL.
3	Deciduous Trees	2005	2" CAL.	MS	2005	2" CAL.	MS	2005	2" CAL.
4	Deciduous Trees	2005	2" CAL.	MS	2005	2" CAL.	MS	2005	2" CAL.
5	Deciduous Trees	2005	2" CAL.	MS	2005	2" CAL.	MS	2005	2" CAL.
6	Deciduous Trees	2005	2" CAL.	MS	2005	2" CAL.	MS	2005	2" CAL.
7	Deciduous Trees	2005	2" CAL.	MS	2005	2" CAL.	MS	2005	2" CAL.
8	Deciduous Trees	2005	2" CAL.	MS	2005	2" CAL.	MS	2005	2" CAL.
9	Deciduous Trees	2005	2" CAL.	MS	2005	2" CAL.	MS	2005	2" CAL.
10	Deciduous Trees	2005	2" CAL.	MS	2005	2" CAL.	MS	2005	2" CAL.

Revisions

No.	Date	By	For
1	10/26/07	MFRA	FOR CITY COMMENT
2	12/07/07	MFRA	FOR CITY COMMENT
3	05/07/09	MFRA	FOR CITY COMMENT
4	05/07/09	MFRA	FOR CITY COMMENT
5	05/07/09	MFRA	FOR CITY COMMENT
6	05/07/09	MFRA	FOR CITY COMMENT
7	05/07/09	MFRA	FOR CITY COMMENT
8	05/07/09	MFRA	FOR CITY COMMENT
9	05/07/09	MFRA	FOR CITY COMMENT
10	05/07/09	MFRA	FOR CITY COMMENT

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Landscape Architect under the laws of the State of Minnesota.

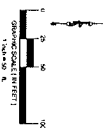
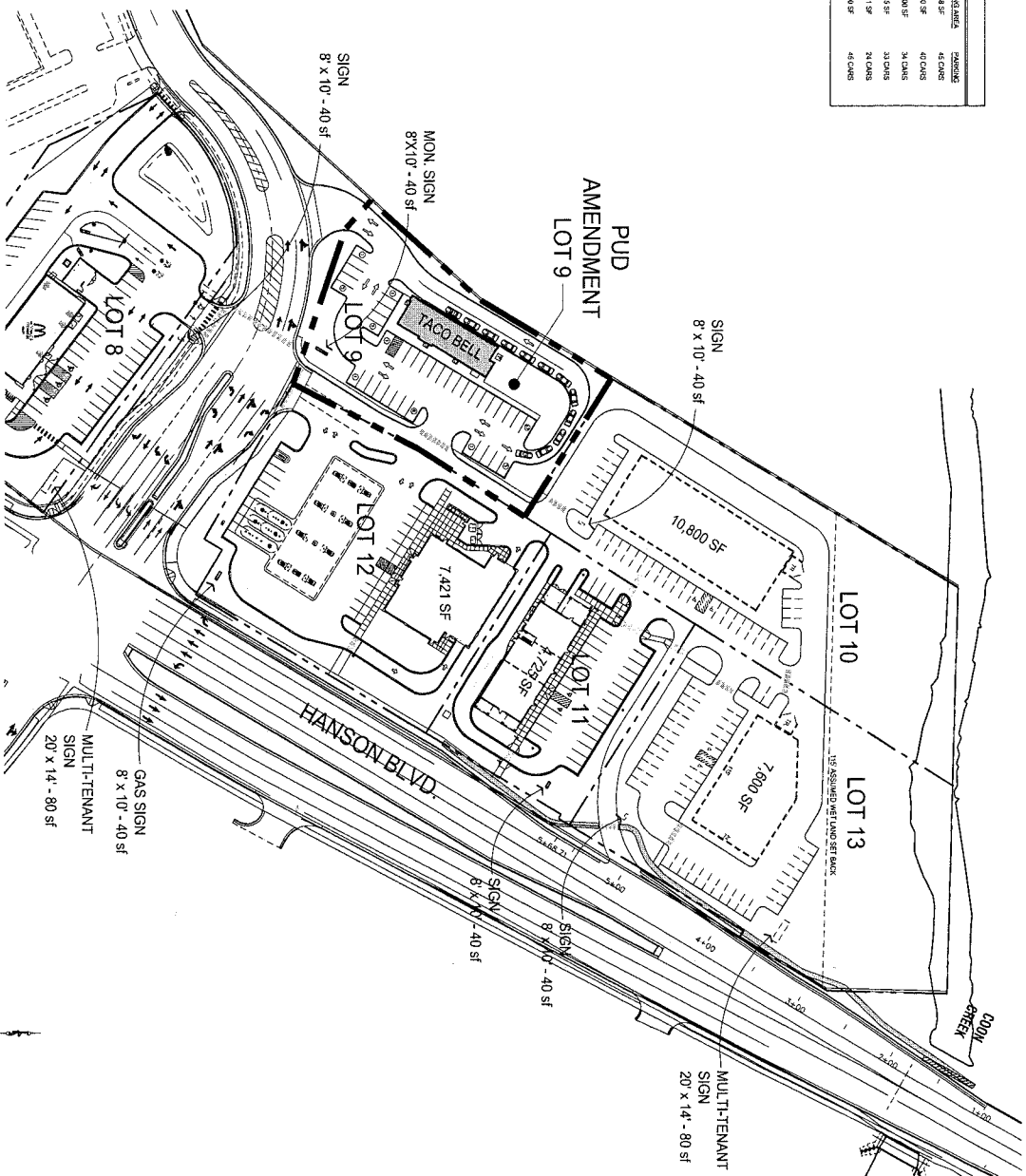
Signature: *Kevin Teppen*
 Name: Kevin Teppen
 Date: 05.07.09 License #: 26980

Designed: *MFRA*
 Drawn: *MFRA*
 Date: 10/26/07
 Checked: *MFRA*
 Approved: *MFRA*

Engineering • Planning • Surveying
MFRA
 McCombs Frank Roos Associates, Inc.
 14800 28th Ave. N., Suite 140
 Plymouth Minnesota 55447
 phone 763/476-6910 fax 763/476-8532

GATEWAY COMMERCE CENTER
 COON RAPIDS, MINNESOTA
H&W FAMILY LLLP
 LANDSCAPE PLAN - SECTION C

PUD SUMMARY			
LOT #	LOT AREA	DESCRIPTION	BLANKET AREA
8	1.56 AC	RESTAURANT	4,380 SF
9	0.99 AC	RESTAURANT	2,900 SF
10	1.69 AC	RETAIL, MEDICAL OFFICE	10,800 SF
11	0.23 AC	RETAIL	4,725 SF
12	1.24 AC	GAS CONVENIENCE	7,421 SF
13	1.66 AC	RETAIL	7,200 SF



**ARCHITECTURAL
CONSORTIUM, L.L.C.**

301 North Third Street, Suite 220
Minneapolis, MN 55401

612-435-4000
Fax 612-692-9960

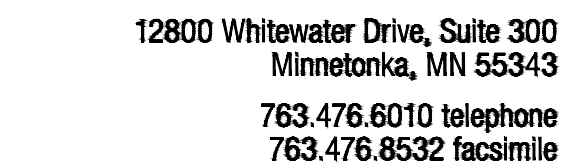
Mark Revision / Issue Date

**GATEWAY
COMMERCE
CENTER**
HANSON BLVD. & HWY. 10
COON RAPIDS, MN

**ENLARGED SITE
PLAN**

PROJECT NUMBER: 04-03-K-01
ISSUED DATE: 04-03-14
DRAWN BY: RMD
CHECKED BY: KA

A1.2



Client
H&W FAMILY
LLP

**Project
GATEWAY
COMMERCE
CENTER**

LOCATION ADDRESS

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed professional ENGINEER under the laws of the state of Minnesota.

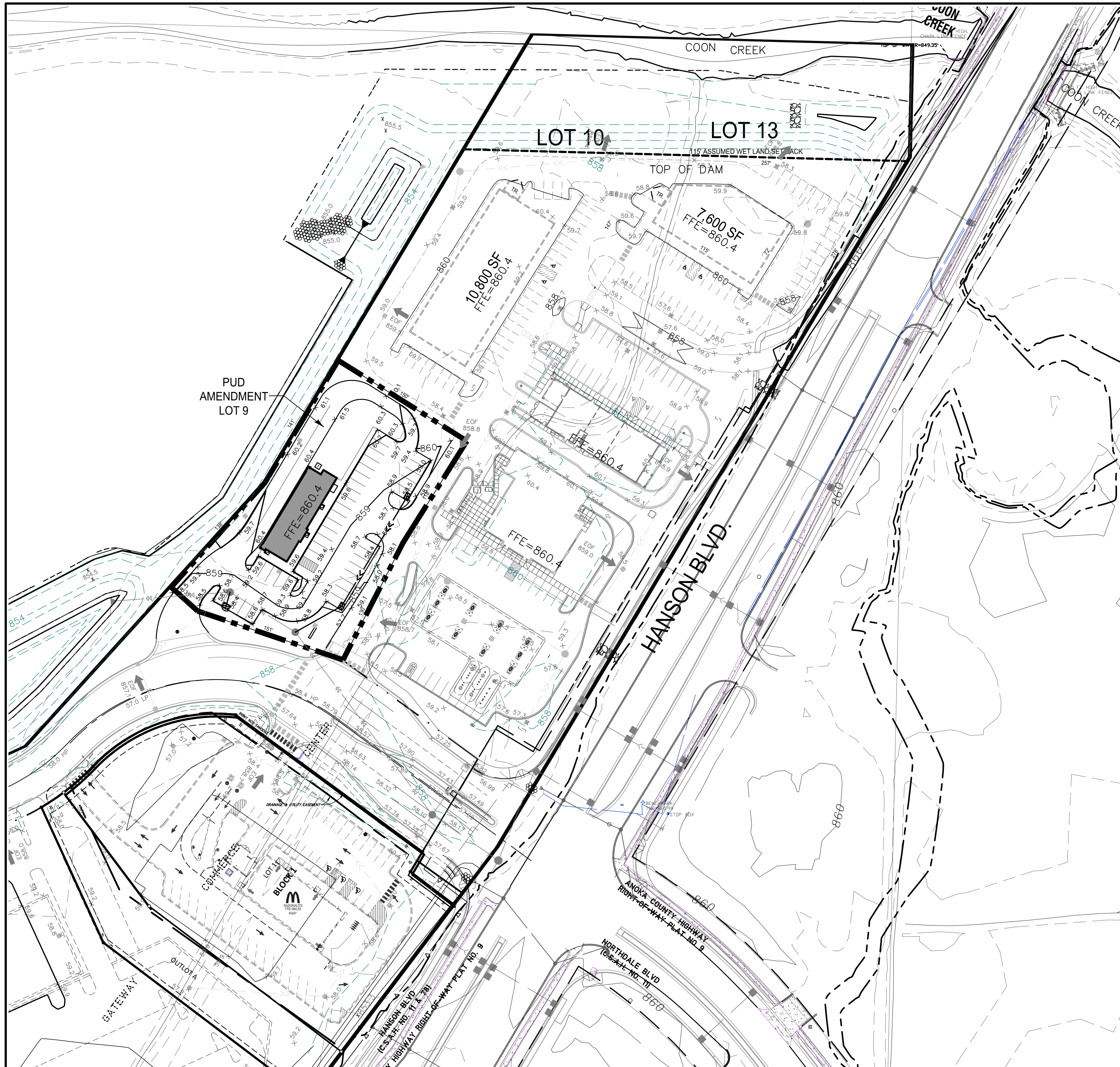
Designed: BDB Drawn: JMT
Approved: MCA Book / Page:
Phase: PUD Initial Issue: 09/08/2014

No.	Date	By	Submittal / Revision
C	9/21/04	NCS	REV POND AREAS
D	11/23/04	NCS	REVISED PER WATERSHED COMMENTS
E	12/29/04	NCS	REV PER COON CREEK WATERSHED DISTRICT
F	12/21/06	JPF	REV INTERNAL STORM SEWER
G	1/16/07	NCS	ADD RIP RAP CHECK DAMS
M	5/8/09	CJB	PUD REVISIONS
N	9/8/14	JMT	PUD REVISION FOR LOT 9

Sheet Title
**STORM WATER
PLAN DETAIL**

Sheet No. Revision
C-6.01 N

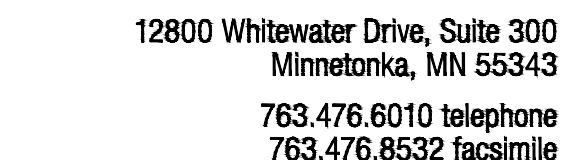
Project No. H&W16148



Sep 18, 2014 - 1:45pm - User:498 L:\PROJECTS\H&W16148\dwg\PUD Amendment 9-8-14\16148-STORM.dwg

NOTES:

1. THE SITE BOUNDARY AND LOT LINES WERE PROVIDED BY LOT SURVEYS COMPANY.
2. THE AREA TO BE SURCHARGED SHALL BE AS REQUIRED BY SOILS ENGINEER.
3. WETLAND LIMIT DETERMINED BY PETERSON ENVIRONMENTAL CONSULTING, AND IS SUBJECT TO AGENCY REVIEW AND CONCURRENCE.
4. SEE GRADING PLAN FOR SILT FENCE LOCATIONS.
5. TREES ALONG HANSON BLVD. TO BE PLANTED FOLLOWING RECONSTRUCTION OF HANSON BLVD.
6. ALL RIPRAP SHALL BE MNDOT CLASS III



Client
H&W FAMILY
LLLP

**Project
GATEWAY
COMMERCE
CENTER**

LOCATION ADDRESS

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly licensed LANDSCAPE ARCHITECT under the laws of the State of Minnesota.

This certification is not valid unless wet signed in blue ink. If applicable, contact us for a wet signed copy of this survey which is available upon request at Sambatek, Minnetonka, MN office.

Designed: BDB Drawn: JMT
Approved: MCA Book / Page:
Phase: PUD Initial Issue: 09/08/2014

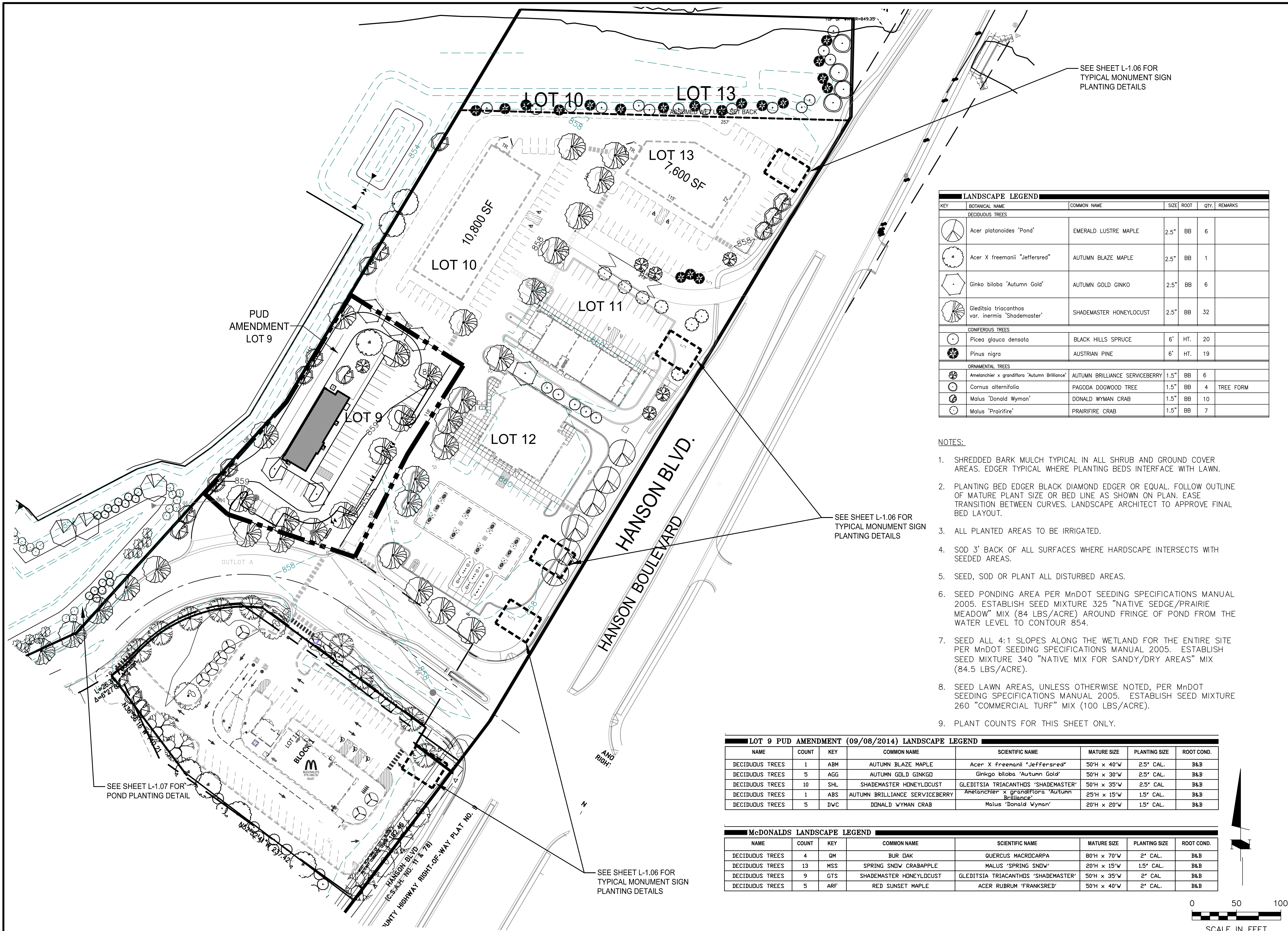
No. Date By Submittal / Revision

A	10/26/07	ELF	REVISIONS PER CITY COMMENT
B	12/07/07	LAW	REVISIONS PER CITY COMMENT
C	05.07.09	kit	PUD REVISION
D	06.07.13	kit	PUD REVISION
E	08.05.13	kit	PUD REVISION FOR McDONALD'S REVISED ENTRANCE
F	09/08/14		PUD REVISION FOR LOT 9

Sheet Title
LANDSCAPE PLAN
- SECTION C

L1.04 F

Project No. H&W16148





City Council Regular

17.

Meeting Date: 12/02/2014

Subject: 2015 Fee Revisions

From: Kevin Vouk, Manager of
Accounting/Treasurer

INTRODUCTION

Council is being asked to consider introduction of an ordinance to adjust the fees for off-sale and on-sale malt liquor licenses.

DISCUSSION

These fees were not set with other fees in November in order to allow time for a state-mandated 30 day written notice to alcoholic beverage license holders before holding the public hearing and adopting new rates. The fees for 2015 have been adjusted by the 2014 annual adjustment of 2.5% and rounded to the nearest five dollars.

State law requires a public hearing for an increase to certain fees for the sale of alcoholic beverages. Fees are proposed to increase by \$5 for off-sale and \$15 for on-sale malt liquor licenses. Council is asked to set a public hearing regarding these fee increases for December 16, 2014.

RECOMMENDATION

2015 Fee Revisions:

- a. Cons. Introduction of an Ordinance to Revise Malt Liquor License Fees effective January 1, 2015; and
- b. Set a public hearing for December 16, 2014 at 7:00 p.m. regarding the fee increases for off-sale and on-sale 3.2 malt liquor licenses.

Attachments

License Ordinance

ORDINANCE NO.

**AN ORDINANCE TO REVISE MALT LIQUOR LICENSE FEES
AND ESTABLISHING AN EFFECTIVE DATE THEREFOR**

The City of Coon Rapids does ordain:

Section 1. The following fees are hereby established for the licenses and permits in Title
5 of Revised City Code – 1982:

<u>Description</u>	<u>2014 fees</u>	<u>2015 fees</u>	<u>Section City Code</u>
Off-sale 3.2 Malt Liquor	\$145	\$150	5-209
On-sale 3.2 Malt Liquor	\$675	\$690	5-209

Section 7. Effective Date of Ordinance. This ordinance shall be effective for licenses
issued after January 1, 2015.

Introduced the 2nd day of December, 2014.

Adopted the _____ day of _____, 2014.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk